

June 21, 2016

The Grant County Commission met at 8AM with Commissioners Buttke, Mach, Tucholke and Stengel present. Commissioner Dummann was absent. Chairman Stengel called the meeting to order. Motion by Tucholke seconded by Buttke to approve the minutes of the June 9, 2016 meeting. Motion carried 4-0. Minutes filed. Motion by Mach and seconded by Buttke to approve as presented. Motion carried 4-0.

Members of the public present were Bobbi Bohlen, Grant County Economic Development; Jerry Zubke; Nancy Fosheim; Dana Johnson; Mike Johnson; Paul Karels; Mark Karels; Attorney Gary Leistico; Carey Bretsch, Civil Design Engineers; Holli Seehafer, Grant County Review.

The Auditor's account with the Treasurer for May was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of May , 2016

Cash on Hand	\$4,024.80
Checks in Treasurer's possession less than 3 days	\$27,673.47
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$31,698.27
RECONCILED CHECKING	
First Bank & Trust	\$15,179.57
Credit Card Transactions	\$1,563.76
First Bank & Trust (Svgs)	\$6,436,495.37
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$423,213.02
TOTAL CASH ASSETS	\$6,908,149.99
GENERAL LEDGER CASH BALANCES:	
General	\$3,010,845.81
General restricted cash	\$931,932.00
Cash Accounts for Offices General Fund	\$1,605.00
Sp. Revenue	\$888,635.08

Sp. Revenue restricted cash	\$0.00
Henze Road District	\$262.14
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$1,685.70
TIF Northern Lights	\$423,213.02
Trust & Agency	\$1,649,971.24
(schools 1,244,254.74, twps 58,578.60, city/towns 92,698.31)	
TOTAL GENERAL LEDGER CASH	\$6,908,149.99

Dated this 13th day of June, 2016
Karen M. Layher
County Auditor

The Sheriff's fees for the month of May were \$6,198.94 with \$4,375.94 receipted into the County's General Fund. The Register of Deeds fees for the month of May were \$10,721.75. The Clerk of Courts remittance fees for the month of May were \$14,444.37.

Drainage: Chairman Stengel adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. Drainage Officer Krista Atyeo-Gortmaker reported she had received a request from Jerry Zubke to be on the agenda as he had informed her he had located the clay tile on the Mike Johnson property and wants to connect a tile into the natural water way because the line had been cut. Mike Johnson expressed concerns of the slough increasing in size. Attorney Gary Leistico representing the Karels reported on the documentation he had researched and asked for copies of the original complaint. Krista asked that the original complaint of Thiele and Karels be resolved before the issue for Zubke/Johnson be brought forth for discussion. The Karels' attorney stated they would need a month to survey and obtain elevation shots. Chairman Stengel stated due to additional information needed to be gathered, the Thiele/Karels complaint would be put on the July 18 commission agenda at 8 AM.

This concluded the business for the drainage board. Chairman Stengel adjourned the Drainage Board and reconvened the Board of Commissioners.

Economic Development: Executive Director Bobbi Bohlen reported on the annual meeting and the newly elected officers. She asked the commission if they would like her to attend a commission meeting on a monthly or quarterly basis to inform them of the happenings of the development board. It was decided to have a report on economic development at the second meeting of each month of the county commission at 9:30 am.

Consent Agenda: Motion by Tucholke and seconded by Buttke to approve the consent agenda. Motion carried 4-0.

1. Approve Plats:

2016-13

Resolution

BE IT RESOLVED by the Board of County Commissioner of Grant County, South Dakota, that the plat entitled: “Fosheim Addition, in the Northeast Quarter of Section 12, Township 120 North, Range 50 West of the 5th P.M., Grant County, South Dakota”, which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 21st day of June, 2016.

Doug Stengel, Chairman,
Board of County Commissioners
Grant County, South Dakota

ATTEST:

Karen M. Layher
County Auditor
Grant County, South Dakota

2016-14

Resolution

BE IT RESOLVED by the Board of County Commissioner of Grant County, South Dakota, that the plat entitled: “Lot 6, Paul and Lori Nelson Subdivision, in the South Half of the Northeast Quarter of Section 7, Township 118 North, Range 49 West of the 5th P.M., Grant County, South Dakota”, which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 21st day of June, 2016.

Doug Stengel, Chairman,
Board of County Commissioners
Grant County, South Dakota

ATTEST:

Karen M. Layher

County Auditor

Grant County, South Dakota

2. Approve ESHARE secure License Agreement for offsite backup of files for Register of Deeds files effective 5-1-16 at a rate of \$55.00 per month

Highway: Supt. Schultz presented a request for right-of-way occupancy from Grant Roberts Rural Water to bore under 161st St between Section 6 and 7 in Adams Township for the installation of water lines. Supt Schultz reported he had reviewed the project and recommends approval. Motion by Tucholke and seconded by Buttke to approve the right-of-way application ROW 2016-06. Motion carried 4-0.

Storm Shelter: Carey Bretsch with Civil Design out of Brookings presented the preliminary drawing of the storm shelter to be located in Riggins Trailer Park. The structure will be built out of 12 inch cement blocks with a cement floor and a reinforced cement roof, built to withstand winds. The county has received a grant award in the amount of \$135,938. The local match will be provided by the land value and private donations. The facility will have 2 bathrooms, mechanical room and a common area. Carey informed the commission that the next step would be to call for bids. Motion by Buttke and seconded by Mach to call for bids for the construction of a storm shelter with the bid opening to be Thursday July 14 at 11 AM with consideration of the bids to be Monday July 18 during the commission meeting. Motion carried 4-0.

Sheriff: Kevin Owen and Captain McMahon with the Watertown Police Department were present to discuss the 911 contract for dispatching services. The current 911 contract is based upon a percentage of the revenues received by the county from the surcharge fees collected and distributed by the SD Dept of Public Safety. The current contract with Watertown is for 95% of the surcharge fees which is approximately \$6800 per month. Captain McMahon provided the list of counties who currently contract for dispatching services. The projected revenue and expense for 2016 was reviewed which showed a revenue shortage of \$292,297. The proposal presented is to receive 100% of the surcharge fees to offset the expenses. The commission thanked them for the information which will be considered during the budget process. Sheriff Owen stated the 911 dispatch does a great job and the two entities have a good working relationship and would ask to

continue the relationship. Livescan: Motion by Mach and seconded by Buttke to approve a one-year support agreement contract with SAFRAN MorphoTrak in the amount of \$5657 for the finger print equipment. Motion carried 4-0. Statistics: For the month of May for the Detention Center and Sheriff's Office as follows: Average Daily inmate population 10.12; Number of bookings 14; Work release money collected \$1825.00; 24/7 Preliminary Breath Test (PBT) fees collected \$71.00; SCRAM (alcohol detecting bracelet) fees collected \$505.00; 24/7 PBT participants 3; SCRAM (Sobriety Program) participants 2; Calls for Service (does not include walk-in traffic) 352; Accidents investigated 7; Civil papers served 51; Cumulative miles traveled 4812; 911 calls responded to 69.

Custodian: Motion by Mach and seconded by Buttke to approve the hiring of Jeanine Dashiell as a part-time custodian beginning 06-23-16 at \$12.05 per hour. Motion carried 4-0.

First District: Motion by Tucholke and seconded by Mach to adopt the following resolution. Motion carried 4-0. Resolution adopted.

2016- 15

RESOLUTION TO CONTINUE SUPPORT FOR THE
FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS
DURING FISCAL YEAR 2017
(OCTOBER 1, 2016 – SEPTEMBER 30, 2017)

The Grant County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 6th day of April, 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for the Fiscal Year 2017 (October 1, 2016- September 30, 2017). To support the Joint Cooperative Agreement and the activities of the District staff, the Grant County Board of County Commissioners will provide \$14,519.06 to the First District Association of Local Governments during the aforementioned Fiscal Year 2017 period.

ADOPTION:

Adopted this 21st day of June, 2016
Doug Stengel, Chairman

Grant County Commission

ATTEST:

Karen M. Layher

Grant County Auditor

Speed Limit: David Kruger asked about the procedure to be used to request a lower speed limit on County Road 4 by the Ethanol Plant. He was referred to the Hwy Supt and the request will be on the July 5 agenda.

Unfinished Business: Auditor Layher reported First District Executive Director Todd Kays will be in attendance at the July 5 meeting to discuss the vesting process and administrative forms to be developed for Ordinance 2016-01.

New Business: Auditor Layher reported the proceeds from Silent Auction held in May was \$556.00.

Correspondence: None

Claims: Motion by Mach and seconded by Buttke to approve the claims as presented. Motion carried 4-0. AL'S BODY SHOP, prof service 412.00; AVERA-MILBANK HOSPITAL, BLAB & prisoner care 990.67; BERENS, paper supplies 375.56; BITUMINOUS PAVING, hospital project 19,405.50; BOB BARKER CO, supplies 404.72; BORNS GROUP, mailing expense 1,006.47; BRENDA L HOLTQUIST, prof serv 105.00; BUREAU OF INFO & TELE, internet & email 440.00; CENTER POINT, books 501.70; CENTURYLINK, phone 586.15; CITY OF MILBANK, rubble site 30.00; CIVIL DESIGN, prof serv 10,762.25; CONSOLIDATED READY MIX, hwy projects 231.86; CRAIG DEBOER, car wash usage 60.20; DELORIS J RUFER, lib rent 100.00; DENISON BROTHERS, ad 100.00; DESIGN ELECTRONICS, supplies 29.99; DR BRYAN JOHNSON, prisoner care 317.00; G & K SERVICES, supplies 216.56; GALE GROUP, books 318.12; GALL'S, supplies 265.56; GRANT CO SHERIFF, postage 10.20; GRANT CO 4-H ASSOC, allocation 3,000.00; GRANT CO REVIEW, publishing 509.03; GRANT CTY CONSERV DIST, allocation 11,000.00; HARMS OIL CO, bulk oil 1,324.60; HARTMAN'S, prisoner groceries & supplies 1,058.13; HEDAHL'S, supplies 12.27; INGRAM, books & AV 906.32; INTER-LAKES COMM ACT, worker 2,206.08; ITC, lib internet 124.33; TREVETT'S, prisoner meals 1,722.00; KAERCHER PUBLICATIONS, subsc 35.00; LABOLT DEVELOP CO, lib rent & internet 70.00; LARRY J TRAPP, repair 156.26; LEWIS FAMILY DRUG,

supplies 76.78; LIBRARY SALES, books 26.94; MICROFILM IMAGING, scanner rent 362.00; MICROMARKETING, DVD 14.93; MIDAMERICA BOOKS, books 186.45; MILBANK AREA CHAMBER, supplies 200.00; MILBANK COMMUNICATIONS, batteries 237.14; MILBANK LUMBER, supplies 784.78; NELSON LAW OFFICE, allocation 3,742.00; NORTHWESTERN ENERGY, nat gas 132.94; NOVAK SANITARY SERVICE, prof serv 36.29; O'CONNOR CO, maint 25.45; OFFICE PEEPS, supplies 166.09; OTTER TAIL POWER CO, electricity 2,916.49; QUILL CORP, supplies 119.98; RC TECHNOLOGIES, 911 transport & tower rent 95.96; REGINA L NEU, prof serv 24.00; RELIANCE, phone cards 500.00; ROBERTS CO SHERIFF, prisoner housing 2,040.00; ROY NIELSEN SALVAGE, supplies 70.00; RUNNINGS, parts & repair 204.94; SCHUNEMAN EQUIP, repair 441.67; SD DEPT OF REVENUE, BLAB 480.00; SEEHAFER, supplies 547.85; SHOPKO, supplies 68.02; ST WILLIAMS, prisoner laundry 459.90; STATE SURPLUS PROPERTY, supplies 65.00; TECH ONE, supplies 215.00; THE PENWORTHY CO, books 291.76; TWIN VALLEY TIRE, repair 18.87; VALLEY OFFICE, supplies 635.21; VERIZON, hotspot 38.52; VISA, supplies, rooms, gas 1,061.99; WILLIAM E COESTER, ct appt atty 486.00; WITTROCK & SON, garbage service 35.00; XEROX, copier rent 813.43. TOTAL: \$76,414.91.

Election Rental Expense, \$250.00.

SDACO, ROD Modernization fee 412.00; SD ATTORNEY GEN, SCRAM fee 140.00. TOTAL: \$552.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next meeting will be July 5 and 18, 2016 at 8 AM. Departmental 2017 budget meetings will be held on July 5, 6 and 7. Motion by Mach and seconded by Buttke to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Doug Stengel, Chairman, Grant County Comm.