

April 17, 2018

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Buttke called the meeting to order. Motion by Dummann and seconded by Street to approve the minutes of the March 27 and April 3 (postponed to the 4th), 2018 meetings. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Street to approve the agenda. Motion carried 5-0.

Members of the public present were Jerry Zubke, Tom Peschong, Dan Bogenreif, Kathy Tyler, Tim Tyler, Jim DeVaal, Bobbi Bohlen, Milbank City Administrator Jason Kettwig, Police Chief Boyd Van Vooren, Brent Weithorn with KMSD and Ashlie Veen with Valley News Express.

The Auditor's account with the Treasurer for March was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of February, 2018

Cash on Hand	\$2,579.43
Checks in Treasurer's possession less than 3 days	\$26,347.62
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$28,927.05
RECONCILED CHECKING	
First Bank & Trust	\$2,270.36
Interest	\$0.00
Credit Card Transactions	689.30
First Bank & Trust (Svgs)	\$4,058,779.00
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$340,381.72
TOTAL CASH ASSETS	\$4,431,047.43
GENERAL LEDGER CASH BALANCES:	
General	\$1,658,233.02
General restricted cash	\$1,500,000.00
Cash Accounts for Offices General Fund	\$605.00

Sp. Revenue	\$169,359.39
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$337.72
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$340,381.72
Trust & Agency (schools 273,323.98, twps 20,342.96, city/town 40,001.26)	\$762,130.58
TOTAL GENERAL LEDGER CASH	\$4,431,047.43

Dated this 11th day of April, 2018
Karen M. Layher
County Auditor

Sheriff's fees for the month of March were \$15,989.09 with \$9,496.88 receipted into the County's General Fund. The Register of Deeds fees for the month of March were \$9,628.75. The Clerk of Courts fees for the month of March were \$13,030.05. Statistics for the month of March for the Detention Center were: Average Daily inmate population 6; Number of bookings 25; Work release money collected \$1,350.00; 24/7 Preliminary Breath Test (PBT) fees collected \$319.00; SCRAM (alcohol detecting bracelet) fees collected \$652.00; 24/7 PBT participants 2; SCRAM (Sobriety Program) participants 4; Calls for Service (does not include walk-in traffic) 405; Accidents investigated 4; Civil papers served 92; Cumulative miles traveled 6,157; 911 calls responded to (including Milbank) 81.

Drainage: Chairman Buttke adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permits.

Permit DR2018-07 by Jerry Zubke in 16-121-47 (Big Stone Twp). The request, if granted, would allow the landowner to improve crop production. The NRCS letter is not needed for this application. The outlet will be on his own land by running a non-perforated tile through the land owned by Dan Bogenreif to outlet into the natural run on the Zubke property. A letter of conditions was read and the terms of the conditions will be agreed upon by both parties before the tiling project begins and Dan Bogenreif will sign off as the adjoining landowner on the permit. Kathy Tyler presented information on the application of liquid animal manure to cropland with surface and subsurface drains. She asked the permit be denied.

Motion by Stengel and seconded by Dummann to approve Permit DR2017-07 as he noted the conditions of the ordinance were agreed upon by the two landowners involved. Commissioner Street stated that the landowners, like himself, needed to

be able to apply the fertilizer they produce and it should be up to the operator for how and where the manure is applied and overland draining would be worse for movement of the manure into lakes and streams. Motion carried 5-0. Kathy Tyler's points currently are not within the Drainage Ordinance

Permit DR2018-08 by Tom Peschong in 16-118-49 (Georgia Twp). Krista reported the request, if granted, would allow the landowner to improve crop production through a cooperative project. Four letters from riparian landowners were returned with signatures. The NRCS will provide an approval letter to the applicant. The adjacent landowner, Eric Anderson, has signed the application as this project will connect into his tile project approved at the last meeting. Motion by Street and seconded by Stengel to approve DR2018-08 as presented. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Buttke adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt. Schultz presented the bridge inspection work order with Banner Associates for consultant services for the bi-annual bridge inspections. Motion by Mach and seconded by Stengel to authorize Chairman Buttke to sign Work Order: BR NBIS(36) PCN 04M9 with Banner Associates to conduct the 2018 bridge inspection in the county for a cost of \$48,465.37. Motion carried 5-0. Discussion on installing a culvert through an approach on the east side of the road north of the bridge in Section 4 of Grant Center Twp to allow water to go north into a different watershed, which cannot be done as this would alter the natural flow of water. Also discussed was the cleaning out of the creek bed to keep the water flowing east. Cleaning out the creek channel, outside of the right-of-way, remains a landowner's responsibility.

EM: Director Kevin Schuelke reported on the items he had worked on during his first month on the job. He thanked Sheryl Ward for her work as EM Director. The Regional Coordinator and Kevin toured the Power Plant, Valley Queen Cheese Factory and the granite quarries to assist in preparing for responses to those sites, is working on refresher ICS courses and other required classes. Will be attending the required EM 101 class, and a class on ID cards for county staff and responders. A weather spotter's class and a mock accident at the high school is scheduled.

Economic Development: Executive Director Bobbi Bohlen reported ICAP has been approved for funding of the building of three homes in Milbank. Under this grant program, three families would work together, under a contractor, on building their three houses. Their sweat equity is the matching contribution for the grant

program. She also reported on Lake Area collaborating with Milbank High School to establish the high school as an Adjunct Campus. Funding for this program is through the businesses sponsoring the program. The big benefit of these classes for the students is the fact the credits are transferrable. The cost is \$200 a credit. Bobbi will be attending the GOED Conference with housing being the main topic.

State Attorney: Mark Reedstrom, DOE Kathy Steinlicht and Ken Dahlgren with Riggin Mobile Home Park were present. States Attorney Reedstrom advised the Commission on deeding the shelter to the mobile home park owner Ken Dahlgren. A 501C(3) would need to be formed by Mr. Dahlgren to apply for tax exempt status for the building. Or the County could retain ownership of the building and have an agreement with the park owner to maintain the building, pay the utilities and keep the building open for public access. Mr. Dahlgren stated he is willing to pay the utilities, but does not think it is fair for the property to be assessed a value because the purpose of the building is for public use. If the Commission conveys the property to the park owner, a restrictive deed could be drawn with a covenant stating the building is accessible to the public at all times. Mr. Dahlgren indicated he did not want to form the 501C(3) status, but would prefer the county retaining ownership. No action taken at this time. **Haul Road Agreement:** States Attorney Reedstrom reported he had reviewed the haul road agreement form. This is an administrative form not requiring action from the Commission. It is a temporary document to be used during the construction phase of a project. Supt Schultz stated he signs this type of document with the State when our county roads are being used by the State for projects. This form will be available on the website for contractors to access.

Dispatch: Present for a discussion on the cost share for dispatch services with the City of Milbank were City Administrator Jason Kettwig and Police Chief Boyd VanVooren. Sheriff Owen was unable to attend. Chief Van Vooren reported on the types of calls made to dispatch. Administrator Kettwig questioned if the problem is call related or due to unfunded mandates of prisoners being housed at the local level. The Commission and the City recognize the fact that expenses continue to increase. Sheriff Owen, Auditor Layher, Chief Van Vooren and Administrator Kettwig will meet to look at the issue and report back to the Commission.

Travel: Motion by Stengel and seconded by Dummann to approve travel for Sheriff Deputy Mark Leusink to attend the Drug Investigator Conference in Deadwood, States Attorney Reedstrom to attend the States Attorney Conference in Deadwood and for Hwy Secretary Sheryl Ward to attend Spring Conference in Pierre. Motion carried 5-0.

County Assistance: Motion Stengel and seconded by Dummann to deny case PR2018-01. Motion carried 5-0

Cash Transfers: Motion by Street and seconded by Stengel to approve the cash transfers as per the 2018 budget. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	766 Law Library	3,000

Copies: Auditor Layher reported she had discussed requesting the applicants for a CUP or a CAFO application to submit an electronic version of the document to link to the website with the recommendation from the States Attorney to proceed with requesting the electronic data. The ordinance does not request an electronic version be filed with the P & Z Administrator, but the applicant can be asked to supply this version until the ordinance is updated. The P& Z administrator will request the electronic version in addition to the paper copy.

Courthouse: Motion by Stengel and seconded by Street to approve the quote of \$4924.45 from Zem's Carpet to replace carpet in the former Clerk of Courts Office and the Register of Deeds office areas. Motion carried 5-0.

Executive Session: Motion by Dummann and seconded by Mach to enter into executive session at 10:28 AM for the purpose of a personnel issue(s) pursuant to SDCL 1-25-2 (1) and a litigation issue pursuant to SDCL 1-25-2 (3). Motion carried 5-0. Auditor Layher was present. Chairman Buttke declared the meeting open to the public at 10:37 AM. No action taken as a result of the executive session.

Unfinished Business: The auditor reported on the proceeds of equipment sold on the Farrell auction held on April 2. The amount received for the four items sold was \$7,144.

New Business: None

Correspondence: None

Consent Agenda: Motion by Stengel and seconded by Mach to approve the consent agenda. Motion carried 5-0.

1. Approve Weed Supervisor to submit application for West Nile Prevention Grants

2. Approve surplus of (2) Glock pistols from Sheriff Office

Claims: Motion by Mach and seconded by Street to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 153.12; AVERA MILBANK CLINIC, prof service 278.48; BANNER ASSOCIATES, prof service 9,891.03; BEACON CENTER, allocation 292.50; BERENS, supplies 6.99; BIERSCHBACH EQUIP, supplies 287.60; BORNS GROUP, mailing expense 1,227.67; BOYER TRUCK, parts 108.68; BRIAN'S GLASS & DOOR, install doors 3,990.00; BUTLER, parts & supplies 437.71; CENTER POINT, books 361.32; CENTURLINK, phone 588.31; CERTIFIED LANGUAGES, prof service 51.15; CLAIMS ASSOCIATES, prof service 2,633.24; CRAIG DEBOER, car wash 71.82; DELORIS J RUFER, rent 100.00; DENISON BROTHERS, publishing 100.00; DESIGN ELECTRONICS, supplies 12.99; FOOD-N-FUEL, prisoner meals 1,433.25; DAVE GONZENBACH, mileage 44.10; GRAJCZYK LAW, prof service 144.00; GRANT CO HIST SOCIETY, allocation 6,000.00; GRANT CO SHERIFF, postage 7.00; GRANT CO REVIEW, publishing 956.06; HARTMAN'S, groceries for prisoners 1,119.42; HASSLEN, contracted project 370.00; HEDAHLS, parts 145.98; HUMAN SERVICE AGENCY, allocation 7,458.45; INGRAM, books & AV 859.92; INTER-LAKES COMM ACTION, worker 2,192.00; INTERSTATE TELECOMMUNICATION, phone & internet 1,228.07; KIBBLE EQUIP, supplies 486.60; LABOLT DEVELOP CO, rent & internet 45.00; LARRY J TRAPP, repair 70.89; LEWIS FAMILY DRUG, supplies 3.69; LIBRARIANS' BOOK EXPRESS, books 513.50; LIBRARY SALES, books 309.21; MICROFILM IMAGING, scanner rent 417.00; MICROMARKETING, DVD 123.63; MIDCONTINENT, internet 90.53; MILBANK AREA HOSPITAL, BLAB 505.00; MUNDWILER, prof service 3,225.00; NELSON LAW OFFICE, allocation 3,969.88; NOVAK SANITARY SERVICE, shredding service 99.96; OTTER TAIL POWER CO, electricity 3,531.13; OVERDRIVE, fees 1,500.00; PCMG, computer supplies 34.99; MILBANK POSTMASTER, passport postage 134.00; REVILLO POSTMASTER, box rent 56.00; QUILL, supplies 113.53; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RDO EQUIPMENT, parts 210.31; REGENCY MIDWEST, rooms 485.94; ROGER A. BRIGGS, parts 233.48; RUNNINGS, supplies 5.99; MATT SCOTT, repair 95.85; SD ASSN CO OFFICIALS, registration 350.00; SD DEPT OF REVENUE, BLAB 510.00; SDACES, dues 45.00; SEEHAFER HARDWARE, supplies 311.29; SPAN PUBLISHING, ref material 154.00; ST WILLIAMS, prof service 468.00; SD SURPLUS PROPERTY, supplies 937.00; SUMNER DIESEL, parts 67.65; TECH ONE, supplies 535.00; THE PENWORTHY CO, books 106.09; UPI PETROLEUM, ethanol & diesel 10,977.55; VALLEY OFFICE, floor mats & supplies 1,038.48; VALLEY SHOPPER, publishing 53.16; VERIZON

WIRELESS, hotspot 38.52; VISA, gas, books, supplies & rooms 928.15; WHETSTONE HOME CENTER, supplies 38.45; WHETSTONE VALLEY ELECTRIC, electricity 1,008.18; WILDUNG IMPLEMENT, rake 695.34; WILES & RYLANCE, ct appt atty 931.90; WILLIAM E. COESTER, mental illness bd 150.00; WITTROCK & SON, garbage service 157.50; XEROX, copier rent 705.60; ZOLL MEDICAL, supplies 429.67; SDACO, ROD MODERIZATION FEE 396.00. TOTAL: \$83,251.46

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be May 1 and 14(Monday), 2018 at 8 AM. Motion by Stengel seconded by Dummann to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Marty Buttke, Chairman, Grant County Comm.