

April 7, 2020

The Grant County Commission met at 8AM by telephonic conference with the public. The meeting was held in the Courthouse Community Room.

Commissioners Buttke, Mach, Stengel, Street and Tostenson were present at the meeting site. Chairman Mach called the meeting to order. Motion by Tostenson and seconded by Buttke to approve the minutes of the March 9, 17 and 23 meetings. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Street to approve the agenda as presented. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

Members of the public present who joined by telephone were Tom Pillatzki, Larry Holton and Todd Kays.

The Chairman called for public comment. No member of the public addressed the Commission.

**Drainage:** Chairman Mach adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permit request.

Permit DR2020-02 by Thomas Pillatzki in Lots 2, 3 and 4 of Section 22 & 27, Township 120, Range 47 (Alban Township). The Drainage administrator stated, this request if granted would remove surface water through a seepage tile with the possibility of two outlets. The tile will be installed on the two parcels of land owned by Tom. The land has a wetland determination to use the natural run for the tile outlet. Commissioner Stengel reported he had inspected the permit site and stated the neighbors are working together on a cooperative project. Commissioner Stengel moved to approve the permit as presented. Seconded by Street. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

This concluded the business for the Drainage Board. Chairman Mach adjourned the Drainage Board and reconvened the Board of Commissioners.

**Highway:** Supt Schultz presented the bids for consideration from the annual highway bid letting that were received and opened on March 31, 2020 at 1PM as per the bid notice. The Commission awarded the following bids.

**1. Paver Laid Asphalt**

**Bituminous Paving, Inc** - Short patches 100’ to 1000’ in length \$94.00 per ton. 1-3 miles of Class D asphalt overlay \$65.00 per ton. For Class D Asphalt picked up at plant is \$62.00 per ton.

**Duininck** - Short patches 100’ to 1000’ in length \$129.00 per ton. 1-3 miles of Class D asphalt overlay \$119.00 per ton. For Class D Asphalt picked up at plant is \$70.25 per ton.

Motion by Stengel and seconded by Tostenson to accept the bid of Bituminous Paving. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

**2. 41 Miles of Seal Coating**

**Bituminous** \$863,940.00

Motion by Stengel and seconded by Tostenson to accept the bid of Bituminous. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

**3. Rental Rates on Equipment:**

**DMI** Rates on file

**Bates Construction** Rates on file

Motion by Stengel and seconded by Buttke to accept both bids for rental rates. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

**4. 3/4” Crushed Gravel/Chips/Sand (per ton)**

	Gravel	Chips	Sand
<b>GCC Ready Mix</b>	\$4.00	\$5.50	\$4.00
<b>Stolpman</b>	\$3.85 (Lundberg & Mielitz Pits)		
<b>Sibson</b>	\$4.15	(Christenson & Peiker Pits)	

Motion by Stengel and seconded by Buttke to accept all the bids received for bid item 4. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

**5. Pre-stressed Concrete Decking**

**Concrete Box Culvert**

	20’	30’	40’	7X3	8X6	10X4
<b>Foretta</b>	\$2699.00 ea.	\$3750.00 ea.	\$4819.00 ea.	\$367.00	\$432.00	\$443.00

Motion by Stengel and seconded by Tostenson to accept the bid of Foretta. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

**6. Corrugated Metal Culverts:** Motion by Street and seconded by Stengel to purchase culverts from True North Steel as per the Beadle County Bid as allowed per SDCL 5-18A-22(3). Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

A discussion was held on calling for bids for seal coating versus working with Deuel County or upgrading the county equipment to keep the task in house. Supt Schultz was requested to provide the cost of equipment needed for the County to do seal coating. Also discussed, was that law enforcement is in charge of enforcing vehicles hauling overweight on the county roads. The Commission asked about breakups on county asphalt roads. Supt Schultz reported he had received an estimate from Banner on boring the asphalt roads to determine the base materials. The cost is \$27,000 a year for five years. No action was taken.

Motion by Stengel and seconded by Street to declare surplus the 2011 Model 140M Caterpillar motor grader, serial number B9G01042 and offer for sale by the sealed bid process with bids to be opened on May 5 at 8:15AM. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

BIDS FOR FUEL				
DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
03/06	UPI	2.165		2.20
	Cenex	2.22		2.265

UPI was the low bidder for Ethanol at 2.165 and for a blend of Diesel 1 and 2 at 2.20.

03/24	UPI	1.715		
	Cenex	1.91		

UPI was the low bidder for Ethanol at 1.715.

03/30	UPI		1.89	
	Cenex		1.92	

UPI was the low bidder for a blend of Diesel 1 & 2 at 1.89.

**DOE:** Kathy Steinlicht met with the Board as part of her annual review of her office as per SDCL 10-3-14. Kathy reported she is in the process of preparing for the equalization boards and the office was operating well. The reappraisal plan for 2020 is to finish the reappraisal in the City of Milbank.

**Zoning Ordinance:** The 9AM public hearing was held for the second reading of Ordinance 2020-01 on campgrounds. Executive Director of First District Todd Kays joined the meeting by telephone and reviewed the amendment to the zoning ordinance for private campgrounds. Chairman Mach opened the meeting to public comment. No members of the public joined the meeting by telephone or offered comments. Chairman Mach closed the public portion of the meeting and called for a motion. Motion by Tostenson and seconded by Stengel to have the second reading of Ordinance 2020-01, an ordinance amending Ordinance 2004-01, for adding private campgrounds and to adopt Ordinance 2020-01. Chairman Mach called for discussion. Commissioner Stengel asked how the amendment would affect campers who attend special events that allow camping. Todd Kays and P & Z Administrator replied this section does not apply, camping at special events is covered in the special events section of the ordinance. A letter will be sent to those holding a CUP covered by special events to clarify. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0. Ordinance 2020-01 adopted. The ordinance is on file in the Auditor's Office.

**Exhibit Building:** 4-H Advisor Sara Koepke was present. Engineer Larry Holton joined the meeting by telephone. He reviewed his proposal for general engineering services, surveying services required for the design specification, bid document for construction, construction inspection, and contract administration of the project for the construction of the 4-H Exhibit Building for a cost of \$65,000. The initial cost is a \$19,000 retainer. Holton Engineering would act as the general contractor with the bid process being conducted through the Commission. The estimate cost of a 180' X 80' building is \$70 to \$80 per square ft. Motion by Buttke and seconded by Stengel to authorize Chairman Mach to sign the agreement for engineering services with Holton Engineering. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

**EM:** Director Kevin Schuelke reported on the meetings and information he has received from the State Office of EM on COVID-19. He reported he is working closely with all the cities, medical facilities and the first responders on the needed equipment and supplies.

**Primary Election:** Auditor Layher reported the June Primary is set for June 2. The COVID-19 pandemic presents some challenges for in person voting on Election Day. Absentee voting will begin on April 17. The option to request an absentee ballot by mail is being suggested across the State as well as reducing the number of voting locations. There will be a Democratic and a Republican ballot for the

Primary with Federal and State races. There are not any local races. The Commission reviewed a resolution to combine precincts into six voting locations for the county. Motion by Stengel and seconded by Tostenson to adopt the following resolution and to rescind Resolution 2020-02. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0. Resolution adopted.

**2020-09**

**RESOLUTION TO ESTABLISH PRECINCTS  
FOR THE PRIMARY ELECTION TO BE HELD IN 2020**

WHEREAS, the Board of County Commissioners of Grant County, South Dakota, is required by the provision of SDCL 12-14-1 to provide for election precincts throughout the County and shall designate polling places within such precincts, and

WHEREAS, a Primary is to be held on June 2, 2020 and where the Board of County Commissioners may determine it would be in the best interest of the County taxpayers to combine some voting locations for the said election.

BE IT ALSO RESOLVED, that the Grant County Commission, County of Grant, South Dakota, does hereby revoke Resolution 2020-02 that had established 2020 Primary Precincts and voting locations.

NOW THEREFORE BE IT RESOLVED, that the Grant County Board of Commissioners hereby adopts the following precincts and voting locations for the Primary Election to be held on June 2, 2020.

Precinct Name

Polling Place

**Milbank Ward 1 Precinct 1**  
**Milbank Ward 1 Precinct 2**  
**Milbank Ward 2 Precinct 1**  
**Milbank Ward 2 Precinct 2**  
**Milbank Ward 3 Precinct 1**  
**Milbank Ward 3 Precinct 2**  
**Milbank Ward 3 Precinct 3**

**City Office Community Room**  
**1001 E. 4<sup>th</sup> Ave., Milbank**

41 Adams & Vernon Twp.-Towns of Albee & Revillo  
45 Georgia & Madison Twp and Town of LaBolt

Revillo Community Center  
310 N 2<sup>nd</sup> St., Revillo

**42 Alban Twp.**  
**46 Grant Center Twp.**  
**47 Melrose Twp.**

**Grant County Library**  
**207 E Park Ave., Milbank**

43 Big Stone City & Twp.

Big Stone City Office

400 Washington, Big Stone City

**44 Blooming Valley- Farmington-Lura Twps.  
49 Mazeppa-Osceola Twp. & Town of Marvin  
54 Twin Brooks Town & Twp. & Kilborn Twp.**

**Marvin Hall  
204 S. Church St., Marvin**

52 Stockholm Town & Twp.  
53 Troy Twp & Town of Strandburg

Community Center  
400 E. Johnson, Stockholm

Dated this 7<sup>th</sup> day of April, 2020.

Michael J Mach, Chairman

ATTEST:  
Karen M. Layher  
Grant County Auditor

**Unfinished Business:** None

**New Business:** Commissioner Street discussed a request from a farmer to spray his own ROW. It was the consensus of the Commission that Weed Supervisor Nathan Mueller should contact the landowner.

**Correspondence:** None

**Sheriff:** Statistics from Sheriff Owen for the month of February for the Detention Center and Sheriff's Office as follows: Average Daily inmate population 5.79; Number of bookings 21; Work release money collected \$240.00; 24/7 Preliminary Breath Test (PBT) fees collected \$187.00; SCRAM (alcohol detecting bracelet) fees collected \$0; 24/7 PBT participants 3; SCRAM (Sobriety Program) participants 0; Calls for Service (does not include walk-in traffic) 396; Accidents investigated 4; Civil papers served 62; Cumulative miles traveled 7605; 911 calls responded to 87.

**Consent:** Motion by Stengel and seconded by Buttke to approve the consent agenda. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0.

1. Approve step increase to 6 month rate of \$13.95 for Dave Spors effective 03-15-2020
2. Approve 2020 contract for \$6000 with Dept of Transportation for Pocket Gopher Baiting

3. Approve 2020 contract for \$24,930 with Dept of Transportation for Noxious Weed Control
4. Approve Weed Supervisor's request to apply for a West Nile Virus Prevention Grant through the SD Dept of Health
5. Declare surplus items to be removed from inventory as no longer working or needed. List on file in the Auditor's Office

**Claims:** Motion by Stengel and seconded by Buttke to approve the claims as presented. Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0. ADVANCED TECHNOLOGIES, supplies 42.14; AUSTIN,HINDERAKER,HOPPER,STRAIT, court appt atty 364.20; AUTOVALUE, repairs & supplies 172.93; AVERA MCKENNAN, prisoner care 66.33; BANNER ASSOC., hwy projects 2,769.00; BOB BARKER, supplies 178.37; BORNS GROUP, mailing expense 1,033.18; BRENDA HOLTQUIST, prof. services 189.00; BUREAU OF INFORMATION, internet & email 532.00; BUTLER MACHINERY, repair & maint 925.64; CENTER POINT, books 492.54; CENTRAL PROGRAMS, books 370.55; CITY OF MILBANK, water & sewer 585.26; CLAIMS ASSOCIATES, insurance reimburse 5,000.00; COLEPAPERS, supplies 180.12; COLONIAL RESEARCH, supplies 222.51; MILBANK GLASS & MORE, supplies 6.00; CREATIVE EDUCATION, books 19.90; DELORIS RUFER, lib rent 100.00; EMERY PRATT, books 109.01; EQUIPMENT BLADES, supplies 1,744.00; FARM & HOME PUBLISHERS, reference books 288.00; CHIRO IN MOTION, prof services 60.00; GEOTEK ENGINEERING, prof. services 2,096.00; GRAJCZYK LAW OFFICE, prof. services 300.00; GRANT CO TREASURER, postage 6.95; GRANT COUNTY REVIEW, publishing 1,061.49; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; HEARTLAND FUNERAL HOME, prof. services 2,000.00; HUMAN SERVICE AGENCY, appropriations 7,797.44; INTER- LAKES COMM ACTION, service worker 2,414.42; ITC, phones & internet 1,350.25; JACKSON SCHWANDT, court appt atty 2,489.10; JOHN SIVESIND, prof. services 1,900.00; LEROY WYMAN, reimburse 13.00; LIBRARIAN'S CHOICE, books 87.38; LIBRARIANS' BOOK EXPRESS, books 145.53; LINCOLN COUNTY AUDITOR, prof. services 38.00; MCLEOD'S, supplies 1,100.00; MICROFILM IMAGING SYSTEMS, scanner rent 562.00; MICROMARKETING, audio/visuals 53.98; MIDCONTINENT COMM, internet 90.53; MILBANK AREA HOSPITAL AVERA, health services 2,344.65; MILBANK COMMUNICATIONS, minor equip 1,117.95; MUNDWILER FUNERAL HOME, prof. services 3,100.00; NORTHWESTERN ENERGY, natural gas 1,001.05; QUILL, supplies & minor equip 1,393.89; RDO EQUIP., major equip 334,067.27; REDWOOD TOXICOLOGY LAB., supplies 216.60;

RELIANCE TELEPHONE, phone cards 500.00; RUNNINGS, supplies 775.70; RYAN MAGEDANZ, repair 140.43; SCOTT R BRATLAND, court appt atty 4,088.98; SD DEPT TRANSPORTATION, hwy project 1,015.46; SD PUB ASSURANCE ALLIANCE, insurance 777.27; SEEHAFFER HARDWARE, supplies 25.66; STATE OF SD, supplies 1,501.50; TRANSOURCE TRUCK & EQUIP., repairs 70.10; TWIN VALLEY TIRE, tires 549.16; UPI PETROLEUM, ethanol & diesel 2,945.34; VALLEY RENTAL & RECYCLING, allocation 650.00; VANDER HAAGS, minor equip 500.00; WITTROCK & SONS, garbage service 157.50. TOTAL: \$ 398,353.59.

Payroll for the following departments and offices for the March 27, 2020 payroll are as follows: COMMISSIONERS 2,708.40; AUDITOR 8,813.53; TREASURER 4,970.86; STATES ATTORNEY 5,871.95; CUSTODIANS 2,649.55; DIR. OF EQUALIZATION 3,386.00; REG. OF DEEDS 3,582.86; VET. SERV. OFFICER 653.25; SHERIFF 12,108.63; COMMUNICATION CTR 5,867.75; PUBLIC HEALTH NURSE 746.40; ICAP 354.00; VISITING NEIGHBOR 1,020.90; LIBRARY 6,798.03; 4-H 2,768.00; WEED CONTROL 1,695.00; PLAN & ZONING 4,601.40; ROAD & BRIDGE 26,947.99; EMERGENCY MANAGEMENT 1,626.80. TOTAL: \$97,171.30.

Payroll Claims: FIRST BANK & TRUST, Fed WH 7,339.63; FIRST BANK & TRUST, FICA WH & Match 11,788.00; FIRST BANK & TRUST, Medicare WH & Match 2,756.92; AMERICAN FAMILY LIFE, AFLAC ins. 1,390.32; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 48,602.24; COLONIAL LIFE INS, ins 101.51; DEARBORN NATIONAL, life ins. 287.34; LEGAL SHIELD, deduction 63.75; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; OPTILEGRA, ins 422.45; SDRS SUPPLEMENTAL, deduction 1,195.83; SDRS, retire 10,207.42;. TOTAL: \$84,365.41.

**Executive Session:** Motion by Tostenson and seconded by Stengel to enter into executive session at 10:28 AM for the purpose of a personnel issue pursuant to SDCL 1-25-2 (1). Chairman Mach called for a roll call vote. Buttke aye, Tostenson aye, Street aye, Stengel aye and Mach aye. Motion carried 5-0. Auditor Layher left the meeting. Chairman Mach declared the meeting open to the public at 11:47AM. Auditor Layher rejoined the meeting. No action taken as a result of the executive session.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.



The next scheduled meeting dates will be April 14 and 21 and May 5 and 19, 2020 at 8 AM. Chairman Mach adjourned the meeting.

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Karen M. Layher, Grant County Auditor

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Michael J. Mach, Chairman, Grant County Comm.