

August 18, 2020

The Grant County Commission met at 8 AM by telephonic conference with the public. Commissioners Buttke, Mach, Stengel, Street and Tostenson were present at the meeting site. Chairman Mach called the meeting to order. Motion by Street and seconded by Tostenson to approve the minutes of August 4, 2020 meeting. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Stengel to approve the agenda with adding a discussion on the comprehensive land use plan. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Member of the public present was Kevin Granquist.

The Chairman called for public comment. No member of the public addressed the Commission.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of July, 2020

Cash on Hand	\$2,123.80
Checks in Treasurer's possession less than 3 days	\$18,105.57
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$20,229.37

RECONCILED CHECKING

First Bank & Trust	\$14,231.13
Interest	\$0.00
Credit Card Transactions/TIF Fee First Bank & Trust (Svgs)	\$1,043.53
	\$6,235,943.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$0.00

TOTAL CASH ASSETS **\$6,271,447.03**

GENERAL LEDGER CASH BALANCES:

General	\$3,087,216.43
General restricted cash	\$1,500,000.00
Cash Accounts for Offices General Fund	\$605.00

Sp. Revenue	\$1,200,845.95
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$0.00
Special assessment Land Rent	\$0.00
Trust & Agency	\$482,779.65
(schools 18,950.81,twps 946.11, city/town 5,411.25)	
TOTAL GENERAL LEDGER CASH	\$6,271,447.03

Dated this 12th day of August, 2020
Karen M. Layher
County Auditor

The Register of Deeds fees for the month of July were \$12,671.50, the Clerk of Courts fees for the month of July were \$5,410.58 and the Sheriff fees for the month of July were \$7,594.03 with \$2,480.03 receipted into the General Fund. The Sheriff's statistic report for the month of July for the Detention Center and Sheriff's Office: Average Daily inmate population 1.67; Number of bookings 12; Work release money collected \$40.00; 24/7 Preliminary Breath Test (PBT) fees collected \$304.00; SCRAM (alcohol detecting bracelet) fees collected \$234.00; 24/7 PBT participants 5; SCRAM (Sobriety Program) participants 1; Calls for Service (does not include walk-in traffic) 567; Accidents investigated 4; Civil papers served 78; Cumulative miles traveled 10,367; 911 calls responded to 121.

Drainage: Chairman Mach adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permit requests.

Drainage Permit DR 2020-13 for Hunt Farms by Adam Hunt for the NE ¼ of 7-118-48 in Adams Township. The request if granted, would improve crop ground and control flooding. The Drainage Administrator reported the NRCS wetland determination is on file. The water flows in a NE direction and the tile outlet goes into a blue line. Commissioner Street stated he had reviewed the project with the applicant and would recommend approval. Motion by Street and seconded by Tostenson to approve Permit 2020-13 as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Drainage Permit DR 2020-14 by Kevin Granquist for the Granquist Restated Trust in 126-119-50 in Stockholm Township. The request if granted, would improve the land, and stop soil erosion. The Drainage Administrator stated the wetland determination is on file. A signature has been obtained from the Township Supervisors for crossing under the road with a tile. The outlet is in a natural run.

Commissioner Tostenson stated he had reviewed the project with the applicant. Motion by Tostenson and seconded by Stengel to approve Permit 2020-14 as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

This concluded the business for the Drainage Board. Chairman Mach adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt Schultz presented an application from Rural Water to cross County Road 20 in the SE ¼ of Section 24 in Georgia Township. The plan is to bore under the road for the placement of a 4-inch water line. Motion by Street and seconded by Buttke to approve ROW 2020-25 as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Supt Schultz discussed a work order from Banner Engineering to review the report from Geo Tech, the company who had completed the road boring samples. The work order is to prepare a plan to strengthen the asphalt road into LaBolt and the two miles from Hwy 109 to the Ethanol Plant. The cost for the plan is \$9500. Supt Schultz requested no action be taken at this meeting to allow him more time for review.

Executive Session: Motion by Tostenson and seconded by Stengel to enter into executive session at 8:37 AM for the purpose of a personnel(s) issue pursuant to SDCL 1-25-2 (1). Auditor Layher and Supt Schultz were present. Chairman Mach declared the meeting open to the public at 9:01 AM. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. No action was taken because of the executive session.

States Attorney: Mark Reedstrom was present to discuss the county drainage ordinance which mirrors state statutes. The Commission serves as the drainage board. The States Attorney advised the Commission on the complexity of the laws and the facts to be determined in the permit issuing process. He reported on the Davison County lawsuit on drainage. Counties across the State have repealed their drainage ordinances because of the risks and responsibility to regulate and resolve private property rights and disputes among landowners. No action was taken, but the Commission will continue the discussion on the permitting process.

Executive Session: Motion by Tostenson and seconded by Stengel to enter executive session at 9:50 AM for the purpose of a litigation issue pursuant to SDCL 1-25-2 (3). Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Auditor Layher was present. Chairman Mach declared the meeting open to the public at 10:05 AM. No action was taken because of the executive session.

Commissioner Street excused himself from the meeting at 10:05 AM.

Omitted Property Hearing: The hearing to add omitted property to the 2019 assessment year was held. There was no one present for the hearing. Parcel 26.13.00.04, Legal of Park Ave Addn; Subdivision of Lots 20-22; W 12' of Lot 4. The value for a garage had been assessed to the wrong parcel. The assessed value of the garage for the 2019 tax year payable in 2020 is \$16,832. Motion by Stengel and seconded by Buttke to correct parcel 26.13.00.04 to add an assessed value of \$16,832 with taxes due of \$291.00 for the tax year 2019. Chairman Mach called for a roll call vote. Buttke aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0.

Travel: Motion by Stengel and seconded by Tostenson to approve travel expenses for EM Director Kevin Schuelke to attend annual conference in Spearfish and for the Commissioners, Auditor Layher, Treasurer Mueller and Hwy Supt Schultz to attend annual conference in Sioux Falls. Chairman Mach called for a roll call vote. Buttke aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0.

Zoning: Present for a discussion on the two-acre minimum plat requirement was DOE Kathy Steinlicht and P & Z Officer Krista Atyeo-Gortmaker. The Commission had requested information on the number of two-acre plats associated with building permits. This information will be used to create a map layer to illustrate where building is happening in the County. This layer will include all sites up to 10 acres. This review is part of an overall review of the comprehensive land use plan as the plan has not been updated in 20 years.

Consent: Motion by Stengel and seconded by Buttke to approve the consent agenda as presented. Chairman Mach called for a roll call vote. Buttke aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0.

1. Approve plats:

2020-28

RESOLUTION

BE IT RESOLVED by the Board of County Commissioners of Grant County, South Dakota that the plat entitled: "Lots 1, 2 and 3, Rabe Farm Addition, in the North Half of the South Half of Section 13, Township 121 North, Range 47 West of the 5th P.M., Grant County, South Dakota", which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 18th day of August, 2020.

Michael J. Mach, Chairman
Board of County Commissioners
Grant County, South Dakota

ATTEST:

Karen M. Layher, County Auditor
Grant County, South Dakota

2020-29

RESOLUTION

BE IT RESOLVED by the Board of County Commissioners of Grant County, South Dakota that the plat entitled: "Street Addition in the Northwest Quarter of Section 35, Township 119 North, Range 48 West of the 5th P.M., Grant County, South Dakota", which has been submitted for examination pursuant to law, and it appearing that all taxes and special assessments have been paid and that such plat and the survey thereof have been made and executed according to law, the plat is hereby approved, and the County Auditor is hereby authorized and directed to endorse on such plat a copy of this Resolution and certify the same.

Dated this 18th day of August, 2020.

Michael J. Mach, Chairman
Board of County Commissioners
Grant County, South Dakota

ATTEST:

Karen M. Layher, County Auditor
Grant County, South Dakota

2020-30

COUNTY COMMISSION RESOLUTION

It was moved by Commissioner Stengel, seconded by Commissioner Buttke, motion carried that the LOT 1 OF KRAKOW FARM ADDITION LOCATED IN THE S ½ NE ¼ OF SECTION 14, TOWNSHIP 118 NORTH, RANGE 50 WEST OF THE 5th P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Michael J. Mach, Chairman
Board of Commissioners
Grant County, South Dakota

2. Approve Pat Rench as a volunteer for the Main Library effective August 13 as required by insurance carrier
3. Declare surplus #1226 orange office chair; Genesis II Radar Unit #16946; #8888 chair; #107 Desk; #8387 Chair; (3) Dak computers and monitors #09810, #09467, #09466; HP 1215 Printer #08492; Gemini Computer #0026A; HP Laptop #0001D; Dell Laptop #0179; used HP Laptop #10181; Lenovo Laptop #15103
4. Approve the Local Emergency Management Performance Grant (LEMPG) for 50% reimbursement of EM Manager wages for grant period 10-1-2020 to 09-30-2021

Provisional Budget: The Commission continued their review of the departmental requests for the 2021 budget. The public hearing for the 2021 budget will be Sept 1 at 9 AM.

New Business: None

Correspondence: None

Claims: Motion by Buttke and seconded by Stengel to approve the claims as presented. Chairman Mach called for a roll call vote. Buttke aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0. A-OX WELDING, supplies 237.20; ACTIVE DATA SYSTEMS, maint agreement 3,309.00; AUSTIN,HOPPER,STRAIT,BENSON, court appt atty 77.60; BANNER ASSOC, prof services 5,603.00; BERENS, supplies 246.28; BIG STONE CO SHERIFF, prof services 116.00; BORNS GROUP, mailing expense 1,016.66; BOYER FORD TRUCKS, supplies & repairs 334.72; BRENDA HOLTQUIST, prof services 105.00; BUTLER MACHINERY, repairs & supplies 1,050.61; CENTER POINT, books 497.80; CENTURYLINK, phones 593.95; CHS, propane 639.40; CITY OF MILBANK, water & sewer 15.79; CITY OF WATERTOWN, 911 surcharge 6,222.56; COLEPAPERS, supplies 155.07; COLONIAL RESEARCH CHEMICAL, supplies 178.02; CONSOLIDATED READY MIX, travel 4,233.84; CRAIG DEBOER, car wash 57.12; DAKTECH, minor equip 925.00; DAVE'S WINDOW CLEANING, prof services 2,500.00; DUANE ATHEY, prof services 150.00; FIRST BANK & TRUST, supplies 60.40; GATEHOUSE MEDIA SOUTH DAKOTA, periodicals 172.00; FOOD-N-FUEL, prisoner meals 189.00; GRANT CO TREASURER, postage 2.40; GRANT-ROBERTS RURAL WATER, water usage 36.40; HARTMAN'S, supplies & prisoner meals 268.61; HOLLAWAY BRIDGE AND CULVERT, hwy proj 30,353.94; HUMAN SERVICE AGENCY, prof services 78.00; INGRAM, books 624.29; INSIGHT, supplies & minor equip 787.12; INTER-LAKES COMM ACT, service worker 2,414.42; ITC, phone & internet 1,688.39; ISTATE TRUCK, repairs & maint 519.16; JACKSON SCHWANDT, prof services 250.00; LEWIS, supplies & inmate RX 82.12; LINCOLN COUNTY AUDITOR, mental ill bd 115.00; MCLEOD'S, supplies 101.16; MICHAEL AMO, prof services 7,000.00; MICROFILM IMAGING SYSTEMS, scanner rent 562.00; MICROMARKETING, books 128.77; MINNEHAHA COUNTY AUDITOR, mental ill bd 183.50; NEWMAN SIGNS, supplies 474.88; NORTHWESTERN ENERGY, natural gas 13.45; NOVAK SANITARY, shredding service 161.70; OTTER TAIL POWER, electricity 3,162.23; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RELX, online charges 725.00; RIVER STREET PETROLEUM, ethanol & diesel 6,635.92; RUNNINGS, supplies 277.83; SANDRA FONDER, prof services 100.00; SD ASSN COUNTY OFFICIALS, registration 1,110.00; SD DEPT OF HEALTH, blabs 285.00; SDSU EXTENSION, parking pass 55.00; SIMPLIFY COMPLIANCE, ref books 536.99; ST WILLIAMS, prisoner laundry 62.10; STERN OIL, supplies 2,507.05; PENWORTHY, books 120.43; THOMSON

REUTERS, ref books 1,082.16; TRAPP PLUMBING, prof. services 111.18; TRUENORTH STEEL, culverts 36,896.40; VALLEY OFFICE, supplies 407.08; VALLEY SHOPPER, publishing 53.16; VAN DIEST, mosquito chemicals 6,558.70; VERIZON WIRELESS, hotspot 38.52; VISA, gas, books, commissary, supplies 2,444.02; WHETSTONE HOME CENTER, supplies 78.19; WHETSTONE VALLEY ELECTRIC, electricity 886.03; WILDUNG IMPLEMENT, supplies 81.99; WITTROCK & SONS, garbage service 157.50; XEROX, copier rent 888.46. TOTAL: \$139,888.23.
MONTHLY FEES: SDACO, ROD modernization fee 364.00; SD DEPT OF REVENUE, monthly fees 180,960.52. TOTAL: \$181,324.52.

Payroll for the following departments and offices for the August 14, 2020 payroll are as follows: COMMISSIONERS 2,708.40; AUDITOR 9,567.75; ELECTION 417.04; TREASURER 5,535.66; STATES ATTORNEY 6,133.55; CUSTODIANS 3,184.93; DIR. OF EQUALIZATION 4,058.01; REG. OF DEEDS 4,320.80; VET. SERV. OFFICER 1,105.50; SHERIFF 12,410.61; COMMUNICATION CTR 7,614.45; PUBLIC HEALTH NURSE 886.35; ICAP 424.80; VISITING NEIGHBOR 1,649.65; LIBRARY 6,944.23; 4-H 3,975.96; WEED CONTROL 2,299.35; P&Z 1,341.35; Drainage 57.90; ROAD & BRIDGE 34,012.35; EMERGENCY MANAGEMENT 1,960.00. TOTAL: \$110,608.64.

Payroll Claims: FIRST BANK & TRUST, Fed WH 9,472.03; FIRST BANK & TRUST, FICA WH & Match 13,506.34; FIRST BANK & TRUST, Medicare WH & Match 3,158.76; AAA COLLECTIONS, deduction 33.42; AMERICAN FAMILY LIFE, AFLAC ins. 1,390.29; WELLMARK-BLUE CROSS OF SD, Employee health ins. 686.72; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; SDRS SUPPLEMENTAL, deduction 1,195.83; SDRS, retire 12,196.26. TOTAL: \$41,849.65.

Executive Session: Motion by Stengel and seconded by Buttke to enter executive session at 12:20 PM for the purpose of a personnel(s) issue pursuant to SDCL 1-25-2 (1). Auditor Layher was present. Chairman Mach declared the meeting open to the public at 1:05 PM. Motion by Stengel and seconded by Tostenson approve the appointment of Karen Layher as Commission Assistant/Manager in addition to the duties of Auditor with the additional pay of \$1200 per month with an effective date of January 1, 2020. Chairman Mach stated the Commission is preparing for the future to ensure a smooth transition by dividing the duties of the elected auditor position and the management duties relating to assisting the Commission and the County Departments. Chairman Mach called for a roll call vote. Buttke aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be September 1 and 22 and October 6 and 20, 2020 at 8 AM. Motion by Stengel and seconded by Buttke to adjourn the meeting. Chairman Mach called for a roll call vote. Buttke aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 4-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Michael J. Mach, Chairman, Grant County Comm.