

December 1, 2020

The Grant County Commission met at 8 AM by telephonic conference with the public. Chairman Mach called the meeting to order. Roll call was answered by Commissioners Buttke, Mach, Stengel, Street and Tostenson. Motion by Stengel and seconded by Buttke to approve the minutes of the November 17, 2020 meeting. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Tostenson to approve the agenda with removing the approval of the November 25th minutes until the next meeting. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Members of the public present was Jim DeVaal. Kathy Tyler joined the meeting telephonically.

The Chairman called for public comment. No member of the public addressed the Commission.

Drainage: Chairman Mach adjourned the Board of Commissioners and convened the Commission acting as the Drainage Board. Drainage Permit DR 2020-24 for Adams Twp Supervisors, who have requested to install a tile in the ROW in section 25 to allow the improvement of the road ditch incline. The established natural run for the water is the road ditch. After discussion, the Board considers the tile installation and ditch improvement a Township Board decision. Motion by Tostenson and seconded by Street to waive any permit fee and to note DR 2020-24 is on file as a matter of record. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach nay. Motion carried 4-1. This concluded the business for the Drainage Board. Chairman Mach adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: The Commission reviewed the letter of contract from Banner Associates for engineering services for bridge structure 26-032-070. The contract amount is not to exceed \$34,100.00 with the completion date of the final hydraulic design to be July 30, 2021. This bridge is located on County Road 8 in Blooming Valley Twp. The County will pay 100% of the engineering cost and will apply for the BIG Grant funding after the study is finalized. Motion by Stengel and seconded by Tostenson to authorize Chairman Mach to sign the letter of contract with Banner as

presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. Easement: Motion by Tostenson and seconded by Buttke to approve signing the easements with landowners for bridge project 26-320-053. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. ROW & Utilities: Motion by Stengel and seconded by Tostenson to approve signing the utilities and ROW certificate for bridge 26-320-053 after the easements are obtained and signed. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. BIG Grant: Motion by Stengel and seconded by Buttke to authorize Chairman Mach to sign the Bridge Replacement Funding Agreement with SD DOT for the following two bridges. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

1. Structure 26-330-107 (by Buntings), Project number BRF 6311(11) PCN 084V for the design and construction. Total cost \$597,000 with the county share to be 18.05%.

2. Structure 26-310-056 (by Log Cabin), Project number BRO 8026(35) PCN 084U for the design and construction. Total cost \$445,000 with the county share to be 18.05%.

Shop: Supt Schultz presented a quote of \$14,097.98 from Schmidt's Spray Foam for insulating the walls on the east end of the highway shop. Motion by Street and seconded by Buttke to approve the quote from Schmidt's as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

Economic Development: Executive Director Krista Atyeo-Gortmaker reported on the grant funding to purchase additional land for the industrial park. Another topic discussed was her strategy to promote small town living to bring in development utilizing the building space available.

Drone: EM Director Kevin Schuelke and Deputy Sheriff Mark Leusink reported on the demonstration of a drone conducted for area law enforcement and members of the Fire Dept. The Commission also viewed a video on the drone's capabilities. The cost of the drone is \$35,000 and includes dual controls, case and six rechargeable batteries. There is an additional cost of \$1,800 for training the operators of the drone. Motion by Tostenson and seconded by Stengel to approve \$12,000 toward the purchase of the drone and if additional funding is needed,

another request be brought to the Commission. Chairman Mach called for discussion. Kevin informed the Commission the Milbank Fire Dept has funds allocated towards a purchase of a drone and Deputy Leusink reported he has approximately \$9,000 remaining in the Coroner budget. Commissioner Tostenson and Stengel amended their motion to approve an additional \$3,000 from contingency towards the purchase of the drone. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. The discussion continued of the number of trained operators needed, where the unit would be stored, licensing of the drone, FAA regulations and insurance coverage. Mark and Kevin will provide an update as additional information becomes available.

States Attorney: Mark Reedstrom reported he had researched the concept of replacing the drainage ordinance with a procedure to license tilers. He stated after a review of the state laws and powers conferred to the Commission under law, the Commission does not have the authority to select a certain occupation to pay a fee for a license. The Commission's choices are to repeal the drainage ordinance or keep the ordinance. The Commission continued their discussion of the potential liability to the county, costs of a hydraulic study and an engineer to review a drainage permit, how the permit process notifies the neighbors of the project and discussing with the legislators a change to the drainage laws to remove some of the requirements.

Unfinished Business: Commissioner Tostenson reported on a zoom meeting he had participated in with SDACC on Amendment A and Initiated Measure 26 and the possible role of local governments in the overall implementation of the regulations regarding marijuana. A letter from Donald Haacke on drainage was noted. Commissioner Tostenson reported he had talked to Aaron Lindeman and the landowner is cleaning out rocks and trees, not draining.

New Business: The Commission met with appointed Treasurer Karla DeVaal on how the transition was progressing and plans on future staffing.

Correspondence: None

Consent: Motion by Street and seconded by Stengel to approve the consent agenda as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0.

1. Approve step increase for library custodian Sharon Wieber to step 4 at \$14.50 per hour effective 11-30-2020
2. Approve step increase for CHN assistant Jessica Anderson to step 3 at \$15.65 per hour effective 11-25-2020

Claims: Motion by Stengel and seconded by Buttke to approve the claims as presented. Chairman Mach called for a roll call vote. Buttke aye, Street aye, Stengel aye, Tostenson aye and Mach aye. Motion carried 5-0. ALLEGIANT EMERGENCY, supplies 456.23; AVERA QUEEN OF PEACE, health services 309.65; BANNER ASSOCIATES, hwy proj 15,040.20; BIERSCHBACH EQUIPMENT, supplies 250.68; BIG STONE CITY, election rental 25.00; BITUMINOUS PAVING, asphalt 931.54; BOYER FORD TRUCKS, repair & maint 256.30; CENTER POINT, books 361.32; CITY OF WATERTOWN, 911 surcharge 6,194.09; CUSTODIAN SERVICES, prof services 77.95; DELORIS RUFER, election rental & lib rent 125.00; DONALD PUDWILL, repairs 1,040.00; ELECTION SYSTEMS & SOFTWARE, prof services 2,729.78; FIRST BANK & TRUST, supplies 82.09; FREMAREK, supplies 258.91; GRANT/ROBERTS AMBULANCE, allocation 2,506.37; GREY HOUSE PUBLISHING, books 502.95; INTER-LAKES COMMUNITY ACTION, service worker 2,414.42; LABOLT DEVELOPMENT, election rental 25.00; LEANN KUPER, repairs & maint 146.00; LEWIS, supplies 21.44; TOWN OF MARVIN, election rental 25.00; MCLEOD'S PRINTING & OFFICE, supplies 244.58; MICROFILM IMAGING SYSTEMS, prof services 3,960.00; MICROMARKETING, book 50.99; MIDCONTINENT, lib internet 85.00; MILBANK AREA HOSPITAL AVERA, blabs 714.00; MILBANK COMMUNICATIONS, repair & maint 75.00; NEW TOWNSHIP HALL, election rental 25.00; NORTHWESTERN ENERGY, natural gas 518.57; RELX, online chg 725.00; RIVER STREET PETROLEUM, diesel fuel 3,817.62; ROY STOLPMAN, gravel 428.45; SCANTRON, prof services 4,738.46; SCOTT BRATLAND, court appt atty 4,088.98; SD ATTORNEY GENERAL, SCRAM & PBT 1,043.00; ST WILLIAMS CARE CENTER, inmate laundry 121.50; STAR LAUNDRY, prof service 61.81; STATE BAR OF SOUTH DAKOTA, dues 490.00; STATE OF SD, supplies 48.00; STERN OIL, supplies 2,429.97; STOCKHOLM COMMUNITY CTR, election rental 25.00; SUMNER DIESEL, repair & maint 138.69; TRUENORTH STEEL, culverts 27,823.86; TOWN OF TWIN BROOKS, election rental 25.00; TWIN VALLEY TIRE, supplies 27.00; VALLEY OFFICE PRODUCTS, supplies 1,009.82; VALLEY RENTAL & RECYCLING, allocation 650.00; WATCHGUARD VIDEO, minor equip 7,442.22; XEROX, copier rent 145.69. TOTAL: \$94,733.13.

MONTHLY FEES: SDACO, ROD modernization fee 494.00; SD DEPT OF REVENUE, sales & use tax 433.47; SD DEPT OF REVENUE, monthly fees 151,538.43. TOTAL: \$152,465.90.

Payroll for the following departments and offices for the November 27, 2020 payroll are as follows: COMMISSIONERS 2,708.40; AUDITOR 8,474.78; ELECTION 968.88; TREASURER 6,038.78; STATES ATTORNEY 6,002.75; CUSTODIANS 2,715.65; DIR. OF EQUALIZATION 3,722.00; REG. OF DEEDS 3,734.89; VET. SERV. OFFICER 1,105.50; SHERIFF 12,795.58; COMMUNICATION CTR 7,091.80; PUBLIC HEALTH NURSE 824.15; ICAP 354.00; VISITING NEIGHBOR 1,402.40; LIBRARY 6,556.33; 4-H 3,233.10; WEED CONTROL 1,695.00; ROAD & BRIDGE 26,910.94; EMERGENCY MANAGEMENT 1,744.40. TOTAL: \$98,079.33.

Payroll Claims: FIRST BANK & TRUST, Fed WH 8,015.57; FIRST BANK & TRUST, FICA WH & Match 11,907.00; FIRST BANK & TRUST, Medicare WH & Match 2,784.82; AAA COLLECTIONS, deduction 33.42; AMERICAN FAMILY LIFE, AFLAC ins. 1,286.01; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 47,707.20; COLONIAL LIFE INS, ins 101.51; DEARBORN NATIONAL, life ins. 283.17; LEGAL SHIELD, deduction 63.75; OFFICE OF CHILD SUPPORT ENFORCEMENT, child support 210.00; OPTILEGRA, ins 441.18; SDRS SUPPLEMENTAL, deduction 1,195.83; SDRS, retire 10,985.18. TOTAL: \$85,014.64.

GENERAL ELECTION PAYROLL: \$9,383.04.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be December 15 and 30, 2020 at 8 AM. Motion by Buttke and seconded by Stengel to adjourn the meeting. Chairman Mach called for a roll call vote. Buttke aye, Stengel aye, Street aye, Tostenson aye and Mach aye. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Michael J. Mach, Chairman, Grant County Commission.