

December 19, 2017

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Mach called the meeting to order. Motion by Dummann and seconded by Buttke to approve the minutes of the December 5, 2017 meeting as presented. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Street to approve the agenda as presented. Motion carried 5-0.

Members of the public present were Dan Peterson, Derek Nelson, Charlie Russman, Dennis Kohl, Robert Hinders Jr, Dave Van Veen and Brent Weithorn with KMSD.

The Auditor's account with the Treasurer for November was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of November, 2017

Cash on Hand	\$2,556.60
Checks in Treasurer's possession less than 3 days	\$36,594.32
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$39,150.92
RECONCILED CHECKING	
First Bank & Trust	\$92.43
Interest	\$2,064.11
Credit Card Transactions	\$1,262.37
First Bank & Trust (Svg)	\$5,743,630.00
CERTIFICATES OF DEPOSIT	
First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$267,464.63
TOTAL CASH ASSETS	\$6,053,664.46
GENERAL LEDGER CASH BALANCES:	
General	\$3,143,632.33
General restricted cash	\$870,932.00
Cash Accounts for Offices General Fund	\$605.00
Sp. Revenue	\$247,010.71
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$380.03

TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00
TIF Northern Lights	\$267,464.63
Trust & Agency (schools 513,557.51, twps 36,407.92, city/towns 44,502.98)	\$1,523,639.76
TOTAL GENERAL LEDGER CASH	\$6,053,664.46

Dated this 13th day of December, 2017
 Karen M. Layher
 County Auditor

Sheriff's fees for the month of November were \$11,183.46 with \$4,476.46 receipted into the County's General Fund. The Register of Deeds fees for the month of November were \$6,885.75. The Clerk of Courts fees for the month of November were \$10,644.74.

Drainage: Chairman Mach adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator was present.

Buri/Bury/Kohl Drainage: Landowner Dennis Kohl reported the elevation levels have not been done yet, so there is not any changes to report. Chairman Mach stated the Commission will consider the matter closed unless an amendment or a new permit is needed.

Drainage Officer Krista reported she had been contacted by the NRCS about unpermitted drainage showing up on the google earth maps. She asked if the landowners should be contacted to fill out a drainage application. She will research the parcels involved and report back to the Drainage Board.

This concluded the business for the Drainage Board. Chairman Mach adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Landowner Charlie Russman discussed the flooding of his residence when large rains occur. He requested a culvert be placed diagonal from the SW corner of his driveway to the NE across the county road by his residence to channel the water to go north. Discussion was held how the installation of the proposed culvert would alter the flow of water to the north instead of going into the natural run which is the creek. Also, discussed was the need to clean out the creek of fallen trees and branches as these are restricting the water flow in the creek. Commissioner Stengel will look at the site.

BIG Grant: Supt Schultz presented the documents to send to DOT for the next round of the Bridge Improvement Grant (BIG) selection process. The application is for the bridge located .5 miles south of Revillo. The application is for a cost share of 80/20 and construction date would be 2019 if the county is awarded the grant. Motion by Stengel and seconded by Buttke for Chairman Mach to sign the resolution authorizing the submission of the application for structure 26-325-222, the ROW Certificate and the Utilities Certificate. Project number is BRF 6311(00). Motion carried 5-0. The projected cost of the bridge is \$430,000.

Preservation Grant: Also presented for approval were three resolutions to submit for preservation grants on bridges in Big Stone Township. The three bridge numbers are 26-309-029 located .5 miles south and 6.5 miles west of Big Stone City on County Road 4, the second one is 26-352-030 located .5 miles south and 2.4 miles west of Big Stone City on County Road 4 and the third one is 26-360-032 located 1.0 miles south and 1.5 miles west of Big Stone City on County Road 39. If the grants are awarded the County would have 3 years to complete the project. Motion by Buttke and seconded by Stengel to authorize Chairman Mach to sign the grant application resolutions. Motion carried 5-0. The projected cost of the three bridges is \$1,316,620.

Change Order: Motion by Dummann and seconded by Street to approve Change Order Number 1 for project BRF 6311 (00) PCN 01DR for two box culvert replacements by Albee for an increase in the construction cost of \$940.70 due to additional rip-rap. Motion carried 5-0.

A discussion was held on managing county funds if all the grants were to be awarded as the 2019 budget would have a shortfall of cash. The rules have changed on the BIG funding and it is now a reimbursement process for grant projects.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
11/06	UPI		2.316	
	Cenex		2.45	
UPI was the low bidder for Diesel 1 for 2.316.				
11/20	UPI	2.248	2.35	
	Cenex	2.28	2.40	

UPI was the low bidder for Ethanol at 2.248 and for Diesel 1 for 2.35.

Lake Albert: Auditor Layher reported she had contacted the Water Rights division of DENR in Pierre. The Game Fish and Parks holds the water right for Lake Albert and the County would need to contact the office in Webster for any work that needs to be done in relation to the maintenance of the outlet channel. The GF& P supervisor from Webster had been onsite and sent pictures of the outlet channel and reported the water is flowing out of the outlet and attributes the high water level due to the amount of rains received last fall. The County installed the culvert outlet in 1994. Present for the discussion were Robert Hinders, Jr and Jim DeWald Big Stone Twp Supervisor. Both individuals had been on site at the outlet and indicated the run should be cleaned to keep the water moving. Auditor Layher will contact GF & P in Webster to discuss the cleaning of the outlet and process to follow. Commissioner Stengel stated he will look at the outlet.

P & Z: Commissioner Street introduce Derek Nelson who is interested in a position on the P & Z Board. Commissioner Stengel brought forth the name of Jeff McCulloch for the alternate appointment. The Commission held a discussion on the candidates for the appointment to the alternate position on the P & Z board. Motion by Dummann and seconded by Buttke to appoint Jeff McCulloch for the open alternate position. Motion carried 5-0. Chairman Mach brought forth for consideration to pay the alternates each month as they need to review the materials before each meeting as the board member do in case they are needed to replace a board member who is absent. Motion by Stengel and seconded by Street to have the alternates in attendance at each P& Z meeting in order to be kept current on actions of each meeting and to be paid the board fee of \$125 for each meeting attended. Motion carried 5-0.

Campaign Finance: As per the Commissioner's request a resolution was presented for campaign financing laws to be applicable to county elections as in the past. Recently the law was changed to apply to counties over 10,000 in population with the option for each local entity to adopt a resolution or an ordinance to apply the laws. Motion by Dummann and seconded by Stengel to adopt the following resolution to be effective with the 2018 elections. Motion carried 5-0. Resolution adopted.

RESOLUTION NO 2017-37
RESPECTING APPLICATION OF CAMPAIGN FINANCE REQUIREMENTS IN GRANT
COUNTY, SOUTH DAKOTA

A RESOLUTION to make the provisions of SDCL 12-27 et. seq. regarding campaign finance requirements applicable to elections in Grant County, South Dakota.

WHEREAS the provisions Chapter 12-27 et. seq. apply to each statewide office, legislative office, statewide ballot question, county offices and ballot questions in counties with populations greater than ten thousand according to the most recent Federal census, and ballot questions in first class municipalities, and school district offices and ballot questions in school districts with more than two thousand average daily membership; and

WHEREAS SDCL 12-27-39 allows the governing body of any county with populations less than the above stated populations to adopt by ordinance or resolution the option to make the provisions of SDCL 12-27 et. seq. applicable and required by such county; and

WHEREAS, the Commissioners of Grant County, South Dakota deem it desirable to conform to the campaign finance requirements set forth in SDCL 12-27 et. seq., with or without amendments.

BE IT RESOLVED, by the Grant County Commissioners, Grant County, South Dakota that the campaign finance requirements as set forth in SDCL 12-27 et. seq. shall be applicable to county elections.

Approved on this 19th day of December, 2017.

Michael J. Mach
Chairman, Grant County Commission

ATTEST:
Karen M. Layher
Grant County Auditor

Cash Transfers: Motion by Stengel and seconded by Buttke to approve the cash transfer from General Fund as per the 2017 budget. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	207 EM Fund	10,000

ES & S: Motion by Dummann and seconded by Stengel to authorize Chairman Mach to sign the contract with ES & S to upgrade the election equipment for the 2018 election cycle in the amount of \$81,610 and the annual maintenance fee of \$5257.50 per the 2018 budget. Motion carried 5-0.

Sheriff: Kevin Owen presented the statistics for the month of November for the Detention Center. Average Daily inmate population 2.23; Number of bookings 22; Work release money collected \$1,710.00; 24/7 Preliminary Breath Test (PBT) fees collected \$170.00; SCRAM (alcohol detecting bracelet) fees collected \$100.00; 24/7 PBT participants 5; SCRAM (Sobriety Program) participants 1; Calls for

Service (does not include walk-in traffic) 387; Accidents investigated 6; Civil papers served 77; Cumulative miles traveled 5,105; 911 calls responded to 67.

Consent Agenda: Motion by Stengel and seconded by Buttke to approve the consent agenda. Motion carried 5-0.

1. Declare surplus a Viewsonic Monitor, serial number S53120713082 from the Auditor's Office, broken
2. Approve consulting contract in the amount of \$4322.56 with J. Paul Contracting for continuing work in 2018 on the POD plan
3. Approve 2018 contract with First District for GIS Webhosting in the amount of \$2500
4. Approve 2018 contract with First District for GIS Parcel Database Maintenance in the amount of \$6000
5. Approve 2018 contract with First District to provide administrative and technical assistance to the P & Z Planning Commission/Board of Adjustment and County Commission at a rate of \$45 per hour (Contract not to exceed \$10,000) plus federal mileage rate for travel
6. Approve step increase for Hwy Mechanic Mark Joachim to 6 month rate of \$17.65
7. Approve an increase for the annual subscription fee to the Website from \$250 to \$300 for 2018

Executive Session: Motion by Stengel and seconded by Dummann to enter into executive session at 9:55 AM for the purpose of personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher and Sheriff Owen were present. Chairman Mach declared the meeting open to the public at 10:30 AM. Motion by Buttke and seconded by Stengel to advertise the EM Director position for a full time position. Motion carried 5-0.

Unfinished Business: None

New Business: Commissioner Dummann presented a letter from the Summit Fire Dept requesting the Commission to consider a donation to the department for the rescue truck that had to be replaced due to an accident. The request will be considered at the yearend meeting.

Correspondence: A letter was received from the project manager for Cattle Ridge Wind Farm stating NextEra Energy Resources has purchased the Cattle Ridge Wind Farm Project.

Claims: Motion by Buttke and seconded by Stengel to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 17.73; ACTIVE DATA SYSTEMS, maint agreement 900.00; BANNER ASSOCIATES, prof service 3,904.00; BERENS, supplies 557.44; BIEN PHARMACY, prisoner care 8.00; BORNS GROUP, mailing expense 1,287.31; BUREAU OF INFO & TELE,

internet & email 505.75; C & R SUPPLY, parts & repair 4,376.21; CENTER POINT, books 361.32; CENTURLINK, phone 135.72; COLONIAL RESEARCH CHEMICAL, supplies 140.75; CONSOLIDATED READY MIX, hwy projects 48.13; CRAIG DEBOER, car wash usage 22.22; DEMCO, supplies 269.12; EMERY PRATT, books 48.08; EQUIPMENT BLADES, blades 2,766.00; FISHER SAND & GRAVEL, riprap 4,428.86; GESSWEIN MOTORS, truck 11,000.00; GJT, prisoner meals 409.50; GRANT CO HIST SOCIETY, projector screen 700.00; GRANT CO REVIEW, publishing 1,306.19; HARTMAN'S, prisoner groceries & supplies 411.99; HASSLEN CONSTRUCTION, contracted project 20,500.00; HEIMAN FIRE EQUIP, supplies 1,149.65; HP INC, laptop docks 3,685.32; INGRAM, books 907.73; INTER-LAKES COMM ACTION, worker 2,104.92; ITC, 911 transport 1,235.06; JOANN PAULSON, prof service 2,040.32; JOYLEEN O'FARRELL, prof service 918.00; KIBBLE EQUIPMENT, prof service 213.22; LAKER CHEMICAL, hwy supplies 773.50; LARRY J TRAPP, parts & repair 674.99; LARRY'S REFRIGERATION, contract service 26,251.12; LEWIS FAMILY DRUG, inmate supplies 148.59; LIBRARY STORE, supplies 191.97; LINCOLN CO AUDITOR, mental illness bd 42.99; MARK W ST MARTIN, prof service 56.00; MICROFILM IMAGING, scanner rent 417.00; MIDCONTINENT, internet 90.53; MIDWEST TRUCK & PARTS, parts 359.69; MILBANK AREA HOSPITAL, BLAB & prisoner care 618.00; MILBANK AUTO PARTS, supplies 23.98; MITCHELL BARKER, supplies 98.99; NELSON LAW OFFICE, court appt atty 3,854.25; NORTH CENTRAL INTERNATIONAL, parts 106.46; NORTHERN TRUCK EQUIP, parts 278.43; NORTHWESTERN ENERGY, nat gas 711.92; O'CONNOR CO, contracted project 3,288.00; OTTER TAIL POWER CO, electricity 3,348.76; PCMG, computer supplies 1,708.95; QUICK PRO LUBE, oil change 75.97; QUILL, supplies 384.57; RC TECHNOLOGIES, 911 transport & tower rent 95.96; ROY STOLPMAN, gravel 12,895.30; RUNNINGS, supplies 44.31; RYAN MAGEDANZ, parts & repair 193.06; SCANTRON, maint agreement 8,131.00; SD DEPT OF REVENUE, BLAB 210.00; SD DEPT TRANSPORTATION, hwy project 15,584.41; SD STATE'S ATTORNEY ASSN, dues 811.00; SDLA, dues 45.00; SECURE BY DESIGN, maint renewal 240.00; SEEHAFFER HARDWARE, supplies 331.45; SHARON EHLEBRACHT, prof service 892.50; ST WILLIAMS, inmate laundry 209.70; STAR LAUNDRY, prof service 38.10; STATE BAR OF SOUTH DAKOTA, dues 490.00; STERN OIL CO, oil 3,460.95; STURDEVANTS, supplies 23.70; TECH ONE, supplies 894.00; TECHSMITH CORP, maint renewal 42.40; THOMSON REUTERS, ref material 64.58; TRISYS, maint renewal 495.00; TWIN VALLEY TIRE, oil change 178.15; TYLER BUSINESS FORMS, supplies 183.11; UPI PETROLEUM, diesel fuel 7,633.20; VALLEY OFFICE PRODUCTS, supplies & paper 4,698.99; VALLEY

SHOPPER, publishing 48.30; VERIZON WIRELESS, hotspot 38.52; VISA, supplies, gas & computers 1,778.59; WHETSTONE HOME CENTER, supplies 449.91; WHETSTONE VALLEY ELECTRIC, electricity 793.05; WITTROCK & SON, garbage service 150.00; XEROX, copier rent 811.28; SD ATTY GENERAL, 24/7 PART FEE & SCRAM 200.00; SDACO, ROD MODERIZATION FEE 226.00. TOTAL: \$426.00. TOTAL: \$179,244.72.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be Thursday December 28 at 1 PM, 2017 and January 2 and 16, 2018 at 8 AM. Motion by Stengel and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Mike Mach, Chairman, Grant County Comm.