

February 19, 2019

The Grant County Commission met at 8AM with Commissioners Buttke, Mach, Stengel, Street and Tostenson present. Chairman Stengel called the meeting to order. Motion by Street and seconded by Buttke to approve the minutes of the February 5, 2019 meeting. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Mach to approve the agenda with deleting the Highway and Sheriff items due to other commitments. Motion carried 5-0.

Present from the public were Bobbie Bohlen and Jim DeVaal.

The Chairman called for public comment. No one offered any comment.

The Auditor's account with the Treasurer for the month of January was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of January, 2019

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| Cash on Hand | \$3,002.50 |
| Checks in Treasurer's possession less than 3 days | \$48,745.92 |
| Cash Items | \$0.00 |
| TOTAL CASH ASSETS ON HAND | \$51,748.42 |
| RECONCILED CHECKING | |
| First Bank & Trust | \$9,680.72 |
| Interest | \$0.00 |
| Credit Card Transactions/TIF Fee | \$1,731.88 |
| First Bank & Trust (Svgs) | \$4,497,349.00 |
| CERTIFICATES OF DEPOSIT | |
| First Bank & Trust | \$0.00 |
| First Bank & Trust (TIF) | \$350,473.13 |
| TOTAL CASH ASSETS | \$4,910,983.15 |
| GENERAL LEDGER CASH BALANCES: | |
| General | \$2,243,681.92 |
| General restricted cash | \$1,500,000.00 |
| Cash Accounts for Offices General Fund | \$605.00 |
| Sp. Revenue | \$253,368.47 |
| Sp. Revenue restricted cash | \$0.00 |

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|---|-----------------------|
| Henze Road District | \$0.00 |
| TIF Apportioning Northern Lights | \$0.00 |
| TIF Milbank | \$0.00 |
| TIF Northern Lights | \$350,473.13 |
| Trust & Agency (schools 111,642.14, twps 6,259.15, city/town 18,567.03) | \$562,854.63 |
| TOTAL GENERAL LEDGER CASH | \$4,910,983.15 |

Dated this 8th day of February, 2019
 Karen M. Layher
 County Auditor

The Register of Deeds fees for the month of January were \$8,708.00, Clerk of Courts remittance fees for the month of January were \$9,475.97 and the Sheriff Fees for the month of January were \$4,942.14 with \$2,294.14 receipted into the General Fund.

Community Health Nurse: Jennifer Meyer provided the quarterly statistical report on WIC, Pre Natal care, immunizations and the POD exercise completed in October. A discussion was held on individuals residing outside the county's boundaries that could benefit from the services of the Visiting Neighbor program. After further discussion, a suggestion was made to contact the area county where these individuals are located and explain how our program works.

Travel: Motion by Buttke and seconded by Street to approve Sheriff Deputy Orville Folk to attend Taser re-certification in Madison. Motion carried 5-0.

Abatements: Motion by Tostenson and seconded by Street to approve the following abatements as presented. Motion carried 5-0.

1. An abatement in the amount of \$9.46 for Parcel: 21.00.13.19, Legal: Original Townsite, Lots 18 and 19, Block 13, Town of Revillo as the property is owned by the Town and is tax exempt.
2. An abatement in the amount of \$53.90 for Parcel:06.49.07.2200, Legal:7-118-49, OL F EX OL B & EX Lot 1 in NW ¼ as the applicant qualified for the Assessment Freeze for the Elderly and Disabled as per SDCL 10-6A-4.
3. An abatement in the amount of \$445.12 for Parcel: 26.27.07.06, Legal: Lot 6, Block 7, Hurley's Addition, City of Milbank as the applicant qualified for the Assessment Freeze for the Elderly and Disabled as per SDCL 10-6A-4.

4. An abatement in the amount of \$441.98 for Parcel: 12.47.18.2052, Legal: 18-121-47, Lot 2, St Joseph Crossing in the NW ¼ as a loss occurred due to fire.
5. An abatement in the amount of \$262.18 for Parcel: 08.49.06.1000, Legal: NE ¼ FRL EX LOT 1 of Leland & Dorothy Schwandt Addition located in Govt Lot 1 as an error had been made in entering the valuation of the real property.
6. An abatement in the amount of \$91.02 for Parcel: 08.49.06.1001, Legal: Lot 1 of Leland & Dorothy Schwandt Addition located in Govt Lot 1 as an error had been made in entering the valuation of the real property.

Courthouse: Motion by Buttke and seconded by Street to accept the quote from Larry's Refrigeration and Heating in the amount of \$7344.00 for the replacement of a gas boiler. Motion carried 5-0.

Executive Session: Motion by Tostenson and seconded by Buttke to enter into executive session at 8:32 AM for the purpose of a personnel issue(s) pursuant to SDCL 1-25-2 (1). Motion carried 5-0. Auditor Layher was present. Chairman Stengel declared the meeting open to the public at 8:55 AM. No action taken.

4-H Exhibit Building: Advisor Sara Koepke presented the quote of \$170,249.78 for the building materials only for an 80 X 180 foot exhibit building. The Commission stated they would like to know total cost of the construction for planning purposes and fundraising. Motion by Tostenson and seconded by Buttke to authorize an expense up to \$15,000 for the purpose of hiring an architect to develop a building plan to be used for bid purposes. Motion carried 5-0.

Economic Development: Director Bobbie Bohlen reported on the impact of losing Shopko and seeking a retail store. She spoke on using the services of Dakota Resources within the Economic Development organization for the training of individuals and public officials on the issues of public offices. The work on the master plan for the Industrial Park area is progressing.

EM: Director Kevin Schuelke met with the Commission to request authorization to apply for the 2019 Homeland Security Grant funds. The grant application is for radios, pagers and sirens. Motion by Mach and seconded by Buttke to authorize the application for the 2019 Homeland Security grant funds as requested by EM Direction Schuelke. Motion carried 5-0. The Homeland Security Grant is a 100% grant. Kevin also reported the County has met all the requirements of the State and

Local Agreement for 2018. He continues to work on the LEPC meetings, Haz Mat Plan and the PDM Plan. Commissioner Buttke stated the repair of the rust on the EM suburban will cost approximately \$3500, but with low mileage on this vehicle this seems like a reasonable cost. The Commissioners were in agreement.

Consent: Motion by Mach and seconded by Tostenson to approve the consent agenda. Motion carried 5-0.

1. Approve March 19 at 9:15 AM for the annual land lease sale – 2 parcels
2. Approve March 28 at 1 PM for the opening of the annual bid letting for highway supplies with the acceptance of the bids on April 2 at 8:15 AM
3. Approve March 13 at 10:00 AM for the opening of bids for (3) Bridge Preservation Grant Projects with the acceptance of the bids on March 19 at 8:15 AM
4. Approve step increase for Deputy Register of Deeds Vickie Gulley to 6 month rate of \$17.10 per hour effective 2-6-19
5. Approve contract with J Paul Consulting for the 2019 POD Plan review, updates and plans for tabletop exercise for \$4322.56
6. Declare surplus (1) Tripplite UPS, Vostro 1520 Laptop – serial number 79770M1 and (10) office chairs from various departments to be sold

Unfinished Business: None

New Business: None

Correspondence: A invitation to attend the Red River Drainage Conference in Moorhead, Mn was noted.

Claims: Motion by Mach and seconded by Buttke to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 351.53; AL'S BODY SHOP, repair rock chip 40.00; AUTOVALUE, supplies 318.64; AVERA-MILBANK CLINIC, DOT physical 106.00; AVERA QUEEN OF PEACE, DOT testing 133.05; AVERA ST LUKES, prisoner care 273.00; BORN'S GROUP, mailing expense 1,021.04; BUREAU OF INFO & TELE, internet & email 510.75; BUTLER, parts 2,035.86; CCP INDUSTRIES, supplies 527.24; CENTER POINT, books 470.80; CENTURYLINK, phone 591.77; CHS, ethanol 1,093.35; CRAIG DEBOER, car wash 87.78; DENISON BROTHERS, ad 100.00; EMERY PRATT, books 48.12; FREMAREK, supplies 222.88; GALL'S, supplies 240.95; GJT, prisoner meals 283.50; GRANT CO REVIEW, publishing 68.00; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; HARTMAN'S, prisoner groceries & supplies 231.32; INGRAM, books 497.41; INTER-LAKES COMM ACT, worker 2,337.17 ITC, phone & internet 1,194.96; INTOXIMETERS, supplies 320.00; ISTATE TRUCK, parts 239.60; KIBBLE EQUIP, parts 209.32;

LEWIS FAMILY DRUG, supplies 28.11; LINCOLN CO AUDITOR, mental illness bd 135.18; MCLEOD'S, supplies 725.34; CASEY MEYER, reimburse 31.00; MICROFILM IMAGING, scanner rent 472.00; MICROMARKETING, DVD 17.99; MIDCONTINENT, lib internet 90.53; MIDWEST TRUCK & PARTS, parts 166.46; MILBANK AREA HOSPITAL, BLAB 594.50; MILBANK AUTO PARTS, supplies 130.46; MOMAR, supplies 97.61; NOVAK SANITARY SERVICE, shredding service 16.00; ORTONVILLE AUTO PARTS, parts 137.54; OTTER TAIL POWER, electricity 5,149.38; OVERHEAD DOOR, parts 1,525.51; PCMG, computer supplies 1,004.00; GRANT CO SHERIFF, mailing expense 8.05; QUALIFIED PRESORT SERVICE, mailing expense 50.82; QUICK PRO LUBE, oil chg & supplies 215.23; RC TECHNOLOGIES, 911 transport & tower rent 95.96; RDO EQUIP, parts 579.13; RELIANCE TELEPHONE, phone cards 500.00; RELX, on line charges 727.00; ROGER A. BRIGGS, parts 11.65; RYAN MAGEDANZ, prof service 2,606.81; SAFETY-KLEEN, supplies 234.26; SD DEPT OF HEALTH, BLAB 310.00; SD DEPT OF PUBLIC SAFETY, teletype 2,340.00; ST WILLIAMS, prisoner laundry 170.10; STERN OIL CO, supplies 1,038.20; TECH ONE, mailing expense 27.66; THE PENWORTHY CO, books 113.79; TOP QUALITY, supplies 69.90; TWIN VALLEY TIRE, repair 70.00; UPI PETROLEUM, diesel fuel 3,993.50; VALLEY OFFICE PRODUCTS, supplies 849.72; VALLEY SHOPPER, publishing 53.16; VERIZON, hotspot 38.52; WHETSTONE HOME CENTER, supplies 68.76; WHETSTONE VALLEY ELECTRIC, electricity 1,008.25; WITTROCK & SON, garbage service 157.50; XEROX, copier rent 747.34. TOTAL: \$42,419.29.

MONTHLY FEES: SD ATTY GENERAL, 24/7 PART FEE & SCRAM 1475.00; SDACO, ROD MODERIZATION FEE 390.00. TOTAL: \$1865.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be March 5 and 19, 2019 and at 8 AM. Motion by Buttke seconded by Tostenson to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Doug Stengel, Chairman, Grant County Comm.

