

February 20, 2018

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Buttke called the meeting to order. Motion by Mach and seconded by Dummann to approve the minutes of the February 6, 2018 meeting. Motion carried 5-0. Minutes filed. Motion by Street and seconded by Stengel to approve the agenda. Motion carried 5-0.

Members from the public present were Bobbi Bohlen, Todd Kays and Brent Weithorn with KMSD.

The Auditor's account with the Treasurer for January was noted.

AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER

To the Honorable Board of County Commissioners,
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of January, 2018

Cash on Hand	\$1,755.40
Checks in Treasurer's possession less than 3 days	\$216,175.42
Cash Items	\$0.00
TOTAL CASH ASSETS ON HAND	\$217,930.82

RECONCILED CHECKING

First Bank & Trust	\$1,922.21
Interest	\$0.00
Credit Card Transactions	\$612.39
First Bank & Trust (Svgs)	\$4,235,964.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$339,852.79

TOTAL CASH ASSETS **\$4,796,282.21**

GENERAL LEDGER CASH BALANCES:

General	\$1,829,764.51
General restricted cash	\$1,500,000.00
Cash Accounts for Offices General Fund	\$605.00
Sp. Revenue	\$277,130.74
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00
TIF Milbank	\$0.00

TIF Northern Lights	\$339,852.79
Trust & Agency (schools 188,297.05, twps 43,627.99, city/town 48,625.23)	\$848,929.17

TOTAL GENERAL LEDGER CASH **\$4,796,282.21**

Dated this 13th day of February, 2018
Karen M Layher
County Auditor

Sheriff's fees for the month of January were \$11,832.99 with \$3,221.99 receipted into the County's General Fund. The Register of Deeds fees for the month of January were \$9,028.50. The Clerk of Courts fees for the month of January were \$9,212.97.

Drainage: Chairman Buttke adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permit.

Permit DR2018-01 (formerly known as 2015-19) by John J Collins in 35-118-49 (Georgia Twp). Krista reported this is the same application as presented in 2015. The reason the application is being presented a seconded time is because the tiling project was not completed within the two year period as is required in the ordinance under the sunset clause. Motion by Stengel and seconded by Street to approve DR2018-01 (AKA DR2015-15) as presented. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Buttke adjourned the Drainage Board and reconvened the Board of Commissioners.

Highway: Supt Kerwin Schultz presented the following ROW occupancy application from ITC for the area of Madison, Stockholm, Georgia and Troy townships where fiber optic is being installed. He reported he had reviewed the request and the plan is to bore under the roads. He recommends approval. Motion by Street and seconded by Stengel to approve the ROW 2018-01 as presented. Motion carried 5-0.

Weed: Supervisor Nathan Mueller presented statistics on township spraying. For an average township he sprays 84 miles of road right-of-ways, approximately 2.78 acres per mile for a total of 233.50 acres at a rate of \$55 per hour. This size of township takes six hours of time. The commission discussed increasing the rate per hour due to the increase cost in chemicals, repairs to equipment and personnel. Motion by Dummann and seconded by Street to approve a rate increase of \$11 per

hour for a new rate of \$66 per hour for ROW spraying for the townships who contract with the county. Motion carried 5-0.

Economic Development: Executive Director Bobbi Bohlen reported the board is working on gathering information from the survey into a measurable format. One area of focus to work towards will be to get the high school students involved on the local level. The affordable housing issue continues to be one area being worked on. She is involved with Career Day at the High School and will be attending Legislative Sessions in Pierre.

First District: Executive Director Todd Kays reported on the Economic Development Administration Data Collection for 2017. He explained the district is made up of 76 communities and 11 counties. The dues collected from counties and the municipalities provides 23% of district's funding. First District secured 6.9 million dollars of grants/loans for their members. First District has assisted in writing Community Block grants, SD DENR grants, Community Access Road grant, Fire Department grants, Small City Planning grants as well as assisting the entities mapping, GIS parcel layers, comprehensive plans, zoning assistance, flood assessment, wind development, ordinances and personnel policies. This year they will be working on Board of Adjustment protocol, updating zoning rules and Grant County's modernizing changes.

Sheriff: The statistics for the month of January for the Detention Center were received. Average Daily inmate population 4.16; Number of bookings 25; Work release money collected \$1090.00; 24/7 Preliminary Breath Test (PBT) fees collected \$521.00; SCRAM (alcohol detecting bracelet) fees collected \$480.00; 24/7 PBT participants 8; SCRAM (Sobriety Program) participants 2; Calls for Service (does not include walk-in traffic) 416; Accidents investigated 3; Civil papers served 84; Cumulative miles traveled 3,816; 911 calls responded to 53.

Personnel: Motion by Mach and seconded by Stengel to approve a step increase for dispatcher Andrew Pillatzki from \$14.90 to \$15.00 per hour effective the February pay period. Motion carried 5-0.

Unfinished Business: None

New Business: None

Correspondence: None

Consent Agenda: Motion by Mach and seconded by Dummann to approve the consent agenda. Motion carried 5-0.

1. Approve items of books and materials to be declared surplus from the Library for the months of Nov and Dec 2017
2. Declare surplus a black one draw file, fixed asset #1957 from 4-H inventory, a gray 2 drawer file cabinet, fixed asset #7297 from the 4-H inventory a Gateway 15 inch monitor, serial number 0012511 from Data Processing inventory
3. Approve step increase for PT Librarian Pat Rench to 6 months at \$13.20 effective 1-18-2018

Claims: Motion by Stengel and seconded by Street to approve the claims as presented. Motion carried 5-0. A-OX WELDING, supplies 18.04; ACCESS ELEVATOR, repair 1,569.70; AL'S BODY SHOP, repair 362.18; AMERICAN LIBRARY ASSOC, dues 213.00; ARTCRAFT & FOREMOST, supplies 576.42; AVERA QUEEN OF PEACE, prof service 60.00; BANNER ASSOCIATES, hwy projects 1,680.50; BERENS, supplies 8.98; BIEN PHARMACY, prisoner RX 11.92; BOB BARKER CO, supplies 107.51; BREWSTER BUILDING CTR, building material 6,514.01; BROCK WHITE, hwy project 2,676.10; CENTER POINT, books 361.32; CENTRAL PROGRAM, books 513.69; CENTURYLINK, phone 588.67; DELORIS J RUFER, rent 100.00; DEMCO, summer reading program supplies 520.69; DESIGN ELECTRONICS, speakers 55.00; EAST RIVER ELECTRIC, tower rent 576.00; EMERY PRATT CO, book 15.05; FIRST BANK & TRUST, deposit supplies 72.00; FREMAREK, supplies 443.73; GALE GROUP, books 156.00; FOOD-N-FUEL, prisoner meals 1,148.25; GRANT CO SHERIFF, postage 3.50; GUY H MACKNER, books 811.20; HARTMAN'S, prisoner meals & supplies 856.21; INGRAM, books 758.35; INTER-LAKES COMMUNITY ACT, worker 2,192.00; ITC, internet 124.86; LARRY J TRAPP, repair 150.96; LEWIS FAMILY DRUG, prisoner supplies 33.92; MAC'S, supplies 26.35; MCLEOD'S, supplies 330.09; MICROFILM IMAGING, scanner rent 417.00; MICROMARKETING, CD 44.99; MIDCONTINENT COMMUNICATION, internet 90.53; MILBANK AREA HOSPITAL, BLAB 909.00; NASASP, membership 39.00; NATIONAL SHERIFFS ASSOC, dues 60.00; NATL AUTO DEALERS ASSOC, subscription 80.00; NELSON LAW, ct appt atty 3,969.88; NORTHWESTERN ENERGY, nat gas 1,742.33; OFFICE PEEPS, supplies 72.36; OTTER TAIL POWER, electricity 5,215.89; PRAIRIE LAKES HEALTHCARE, BLAB 85.00; RC TECHNOLOGIES, 911 & tower rent 95.96; REED ELSEVIER, ref material 705.00; RELIANCE, phone cards 500.00; ROGER A. BRIGGS, parts 27.09; RYAN MAGEDANAZ, supplies 290.22; SAFETY KLEEN supplies 234.26; SD DEPT OF REVENUE, BLAB 345.00; SDAE4-HP, regis 40.00; SEEHAFFER HARDWARE, supplies 67.90; ST WILLIAMS, inmate laundry 393.30; STEPP MFG, parts 444.42; TWIN VALLEY TIRE, tires & wheel alignment 565.71; UPI PETROLEUM, ethanol & propane

2,102.14; VALLEY OFFICE, supplies 795.38; VERIZON WIRELESS, hotspot 38.52; WATERTOWN IRON & METAL, flat iron 226.19; WHETSTONE VALLEY ELECTRIC, electricity 1,270.22; XEROX, copier rent 461.01. TOTAL: \$44,964.50,

SD ATTY GENERAL, 24/7 PART FEE & SCRAM 298.00; SDACO, ROD MODERIZATION FEE 334.00. TOTAL: \$632.00.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be March 6 and 20, 2018 at 8 AM. Motion by Mach seconded by Stengel to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Marty Buttke, Chairman, Grant County Comm.