

January 2, 2018

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street. Chairman Mach called the meeting to order with the members for the 2017 year. Motion by Dummann and seconded by Stengel to approve the minutes of the December 28, 2017 meeting. Motion carried 5-0. Minutes filed. Motion by Dummann and seconded by Buttke to approve the agenda. Motion carried 5-0. Auditor Layher provided the Commission with the final contingency allocation report based on the Commission's final allocations. Chairman Mach thanked the board members for their service and stated he had enjoyed serving this past year.

Members from the public present were Jim DeVaal, Keith Welberg and Ginny Tostenson with Valley News Express.

Chairman Mach adjourned the meeting sine die and Auditor Layher assumed the chair. Nominations for Chairman were called. Motion by Street and seconded by Stengel to nominate Buttke for Chairman and for nominations to cease and to cast a unanimous ballot for Buttke. Motion carried 5-0. Commissioner Buttke was seated as Chairman who called to order the 2018 Board of Commissioners. Nominations for vice-chairman were called. Motion by Stengel and seconded by Street to nominate Dummann for vice-chairman and for nominations to cease and to cast a unanimous ballot for Dummann. Motion carried 5-0.

Highway: The first item for consideration was the spring weight/speed limit restriction and the letter to be sent to the South Dakota Highway Patrol requesting assistance for enforcement during the spring thaw period when posted. Commissioner Street made a motion to establish a seven ton per axle limit during the spring thaw as this is the recommendation of the SD DOT. Motion by Mach to second the motion to open the motion for discussion. The Commissioners and Supt Schultz discussed the pros and cons of weight limit restrictions versus reduced speed limits on the county roads. Area counties have implemented the tons per axle instead of the speed limit. The county did implement the weight restriction a few years ago and received numerous objections. Supt Schultz does have the discretion to post a weight restriction on a road if the surface is breaking up. Chairman Buttke called for the vote on the motion. Commissioner Street: Aye. Commissioners Dummann, Mach, Stengel and Buttke voted nay. Motion failed. Motion by Mach and seconded by Stengel to set the speed limit at 35 mph for any vehicle over 7500 pound during the spring thaw as the county has done in the past

years with the following resolution. Chairman Buttke called the motion. Voting aye were Commissioners Dummann, Mach, Stengel and Buttke. Voting nay was Commissioner Street. Motion carried. Resolution adopted.

2018-01

GRANT COUNTY WEIGHT / SPEED LIMIT ENFORCEMENT RESOLUTION

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, The Grant County Board of County Commissioners desires to protect existing Grant County Highways, ultimately saving tax dollars, and

WHEREAS, the Grant County Board of County Commissioners desires the enforcement of weight limitations on Grant County roads as set forth and posted by the Grant County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

WHEREAS the limits on Grant County roadways shall be set as thirty-five miles per hour (35mph) for any vehicle over seventy-five hundred (7500) pounds during the spring thaw period and when speed / weight limit signs are in place and the South Dakota Highway Patrol hereby is authorized and requested to enforce speed / weight limitations on Grant County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions should be as set forth in SDCL 32-22-55.

Vote of Grant County Commission: AYE: 3 NAY: 1

Dated this 2nd day of January, 2018 at Milbank, SD.

Marty Buttke
Commission Chairman

ATTEST:

Karen M. Layher
Grant County Auditor

Motion by Stengel and seconded by Mach to authorize the Chairman to sign the letter to be sent to the Motor Carrier Division requesting assistance with enforcing the speed and weight restrictions during the spring thaw. Motion carried 5-0.

Motor grader Bid: Auditor Layher reported she had been in contact with the RDO salesman on the bid from the State of MN for a motor grader. Additional information was needed from the other successful bid awards to allow a comparison of bids on the motor graders. The information was received and the file is now complete for required information on the bids. Motion by Mach and seconded by Dummann to place the motor grader bid on the January 16 agenda to allow Supt Schultz time to review the bids. Motion carried 5-0.

2018 Appointments: The reorganization of committees, boards, appointments and fees were reviewed for changes in 2018.

Motion by Dummann and seconded by Stengel to approve the following list of committee appointments. Motion carried 5-0.

COMMITTEES AND BOARDS

Marty Buttko: Economic Development, Buildings, Community Transit, Milbank Housing Authority

Paul Dummann: Mental Health, Law Enforcement

Mike Mach: First District, Planning and Zoning

Doug Stengel: ICAP, Highway

Bill Street: Insurance Alliance, Weed, Emergency Management

Auditor Layher: Christian Service, Library, Visiting Neighbor

Deputy Auditor Joan Czmowski: 4-H

Designations: Motion by Stengel and seconded by Dummann to approve the following designations. Motion carried 5-0.

Ambulance: Grant-Roberts

Depositories: First Bank & Trust in Milbank and Brookings (TIF), Wells Fargo, Great Western, First State Bank and Public Funds Investment

Official Newspaper: Grant County Review

Travel: Motion by Mach and seconded by Street to approve the following rates for mileage and meals. Motion carried 5-0.

Mileage: 42 cents a mile and 45 cents a mile for Visiting Neighbor employees;

Meal Allowance: In-state - For overnight travel and transport officers(same day):Breakfast: \$6; Lunch: \$11; Dinner: \$15; Out of State: Breakfast: \$10; Lunch: \$14; Dinner: \$21.

Fees: Motion by Mach and seconded by Stengel to approve the following list of fees used by the county offices. Motion carried 5-0.

Grant County Fee Schedule

- FAX FEES: All Departments; \$1.00 first page, .50 each additional page
 - COPY FEES: All Departments; .25 per page, .50 per page for color 8x11
 - SHERIFF OFFICE FEES: Fingerprinting: \$20.00; Urine Analysis \$10.00; Breathalyzer Test \$1.00 per test
 - GRANT COUNTY OFFICE & PLANNING & ZONING FEES
 "BUILDING PERMIT APPLICATION
 Construction Cost / Including Labor"

\$0 - \$1,000	\$10.00
\$1,001 - \$10,000	\$25.00
\$10,001 - \$30,000	\$35.00
\$30,001 - \$50,000	\$45.00
\$50,001 - \$100,000	\$55.00
\$100,001 - \$200,000	\$100.00
\$200,001 - \$300,000	\$200.00
\$300,001 - \$500,000	\$250.00
\$500,001 - \$700,000	\$500.00
\$700,001 - \$900,000	\$700.00
\$900,001 - \$1,000,000	\$900.00
\$1,000,001 & UP	\$900.00 +
- \$.50 PER THOUSAND
\$30,000 CAP
- TEMPORARY STRUCTURE -TOWER \$25.00
 - WIND ENERGY SYSTEMS
 (WIND TOWERS)" \$150.00 + \$.50 PER THOUSAND \$1,000 PER TOWER CAP
 - VARIANCE HEARING- CONDITIONAL USE HEARING -CAFO HEARING-\$200.00
 - REZONING HEARING \$300.00
 - SPECIAL HEARING (OTHER THAN 2ND WEDNESDAY OF MONTH) \$750.00
 - PLAT INSPECTION FEE \$40.00 + \$5.00 PER LOT
- DIRECTOR OF EQUALIZATION: Copy fees for Property cards: \$5.00 first page and each additional page \$1.00; Computer printouts: \$1.00 per page

WEBSITE ACCESS FEE:

<u>Number of Users</u>	<u>Quarterly Fee</u>	<u>Annual Fee</u>	<u>Setup Fee</u>
1 to 5	\$85	\$300	\$25
6 to 10	\$130	\$475	\$25
11 or more	\$190	\$725	\$25

- HIGHWAY FEES:
 - Used Bridge Planks \$2.00 per foot
 - Used Cutting Edges \$2.00 per foot
 - Used Bridge Decking \$5.00 per foot
 - Use Corrugated Metal \$5.00 per foot
 - Orange Flags \$1.50 each
 - Telspar: Post \$27.04 each
 - Base \$12.17 each
 - Sign cost to be determined at time ordered
- WEED:
 - 911 Sign \$20.00
 - Mosquito spraying \$100.00 per application
 - \$50.00 per application (chemical provided by town)
 - Bug Collection Net \$20.00 (Leafy Spurge)
- 4-H Grounds: \$150.00 per time

Funeral Allowance: Motion by Stengel and seconded by Mach to set the county paid funeral at \$3100 plus the cost of opening and closing the grave for 2018. Motion carried 5-0.

APPOINTMENTS: Motion by Stengel and seconded by Street to approve the following appointments. Motion carried 5-0.

Emergency Management: Sheryl Ward

Assessor: Kathy Steinlicht

Planning and Zoning: Krista Atyeo-Gortmaker

Visiting Neighbor Coordinator: Wanda Koepke

Glacial Lakes Tourism: Milbank Chamber Director

Hwy Supt: Kerwin Schultz: - 2 year appointment for 2017-2018

Veterans Service Officer: Scott Malimanek – 4 year appointment for 2018-2021

2018 Holidays: After a review of the holiday schedule for 2018, it was moved by Street and seconded by Mach to approve the holiday schedule as presented including the closing for December 24 and to note any closing declared by the Governor to be included in the schedule. Motion carried 5-0.

2018 Salary Resolution: After a final review of the salary schedule for 2018, it was moved by Street and seconded by Stengel to adopt the 2018 salary resolution which is an overall 3% adjustment in wages as per the 2018 budget. Motion carried and resolution adopted 5-0.

2018-02
Salary Resolution

WHEREAS, the Grant County Commission must establish and publish salaries of all officials and employees of the county as per SDCL 6-1-10.

Payroll: Marty Buttke, 1011.38; Paul Dummann 1011.38; Mike Mach 1011.38; Doug Stengel 1011.38; William Street 1011.38; Karen Layher 4873.29; John Gill 20.35 per hr; Joan Czmowski 17.75 per hr; Mary Fenhaus 16.80 per hr; Kathy Folk 16.35 per hr; Raynelle Mueller 3973.71; Sally Heinje 17.15 per hr; Karla DeVaal 16.20 per hr; Marilyn Rethke 15.55 per hr; Mark Reedstrom 8471.59; Kathleen Strei 15.50 per hr;; David Larsen 19.00 per hr; Jeanine Dashiell 12.85 per hr; Candace Mohnsen 13.10 per hr; Kathy Steinlicht 22.50 per hr; Casey Cameron 16.95 per hr; Krista Atyeo-Gortmaker 18.20 per hr; Nancy Copeland 3973.71; Annette Redepenning 16.35 per hr; Rebecca Wellnitz 17.75 per hr; Brittany Folk 16.10 per hr; Kevin Owen 5152.83; Mark Leusink 22.10 per hr; Robert Newstrand 21.60 per hr; Jeremy Steffensen 21.90 per hr; Ashley Belden 15.20 pr hr; Kayla Coomes 14.30 per hr; Rita German 15.30 per hr; Scott O'Donnell 14.90 per hr; Andrew Pillatzki 14.90 per hr; Kevin Speaker 15.00 per hr; Scott Malimanek 15.80 per hr; Edna Englund 11.10 per hr; Jessica Anderson 14.60 per hr; Elizabeth Grabow 14.10 per hr; Wanda Koepke 1344.97; Kristi Dorneman 13.65 per hr; Marie Loutsch 13.35 per hr; Linda Raffety 13.55 per hr; Jody Carlson 3376.55; Teresa Adolph 13.20 per hr; Yvette Johnson 13.20 per hr; Cindy Jungers 13.55 per hr; Janelle Kelly 13.75 per hr; Patricia Rench 12.95 per hr; Shawna Przybycien 16.05 per hr; Tammy Rufer 13.45 per hr; Sharon Wieber 13.55 per hr; Tammy Wollschlager 15.00 per hr; Anne Zastow 12.95 per hr; Sara Koepke 18.55 per hr; Nathan Mueller 19.50 per hr; Kerwin Schultz 4873.29; Dale Brandt 17.60 per hr; Ken Brotzel 17.50 per hr; Daryl Dragt 18.30 per hr; Blain Gatz 18.55 per hr; David Green 18.85 per hr; Brian Greiner 18.30 per hr; Robert Grewing 18.30 per hr; Ronald Grewing 18.30 per hr; Marcus Joachim 18.15 per hr; Justin Layher 20.40 per hr; Eric Mueller 18.15 per hr; Roy Nielsen 16.90 per hr; Daren Peterson 21.45 per hr; Sandra Ramsdell 18.30 per hr; John Winquist 18.30 per hr; Sheryl Ward 19.50 per hr; P&Z Bd 150.00 per mtg; Library Bd 25.00 per mtg; Visiting Neighbor Bd 25.00 per mtg; Weed Bd 25.00 per mtg; Election worker 10.50 hr; Matron 16.10 per hr; Transport Officer 17.35 per hr; Coroner 77.25 per call; Fill-in Deputy Sheriff \$21.00 per hr; Phone stipend: Maintenance supervisor \$15.00 a month; Sheriff deputies \$30.00 a month; EM director \$30.00 a month; 4-H advisor \$30.00 per month; shift premium differential (dispatcher) .45 per hour.

NOW THEREFORE BE IT RESOLVED, that the Grant County Commission of Grant County does hereby adopt the Salary Resolution 2018-02 for the year 2018.

Dated this 2nd day of January, 2018.

Marty Buttke, Chairman
Grant County Commission

ATTEST:
Karen M. Layher
Grant County Auditor

Rent: Motion by Mach and seconded by Stengel to set the office rent rate for the EM office at \$215 per month and to set the office rent for Housing Authority at \$215 per month. Motion carried 5-0.

Insurance: Motion by Mach and seconded by Stengel to approve the SDPAA as the 2018 Liability and Property Insurance carrier and the SDML Worker's Compensation Fund as the workers comp carrier. Motion carried 5-0.

Life Insurance: Motion by Mach and seconded by Street to approve Dearborn National as the 2018 life insurance carrier. Motion carried 5-0.

Employee Benefit Plans: Motion by Dummann and seconded by Mach to approve American Family Life Insurance (AFLAC), Colonial Life, Optilegra (vision), SDRS Supplemental, and Legal Shield for employee benefit plan options. Motion carried 5-0.

Travel: Motion by Mach and seconded by Stengel to approve travel expenses for Auditor Layher and Deputies John Gill and Kathy Folk to attend Annual Report training in Mitchell. Motion carried 5-0.

First District Appointment: The commission discussed the at-large position appointment to the First District Governing Board. Two individuals were mentioned who may be interested in the position. They will be invited to the next Commission meeting. A list of duties will be requested from Executive Director Todd Kays. Motion by Mach and seconded by Dummann to move the appointment of the position to the January 16 meeting. Motion carried 5-0.

Unfinished Business: None

New Business: None

Correspondence: None

Consent Agenda: Motion by Dummann and seconded by Street to approve the consent agenda. Motion carried 5-0.

1. Motion to declare surplus: Desk-fixed asset # 1985; Flat top book cart – fixed asset #01797; Dell Optiplex 380 computer- fixed asset # 09882; Dell Optiplex 3100 computer, monitor and keyboard- fixed asset #0115A; HP Photosmart printer C4780-fixed asset 09782; (2) Vostro laptop 1520- fixed asset #09781 & #09778; Dell monitor-fixed asset #9603; fabric chair with arms-fixed asset #0169; (2) black chairs(no arms)-fixed asset

#128A and 129A; (4) adjustable angled media shelves-fixed asset #8008 – All items are from the Library

Claims: Motion by Mach and seconded by Street to approve the claims as presented. Motion carried 5-0. AL'S BODY SHOP, repair 13,677.65; CITY OF MILBANK, water & sewer 518.50; FLOWER SHOPPE, supplies 37.28; GRANT CO SHERIFF, postage 3.16; GRANT CO SOIL CONSERVATION, allocation 12,000.00; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; JOSEPH W. KANTHAK, tower rent 600.00; KATHLEEN PARISOT, ref material 55.00; KIBBLE EQUIPMENT, supplies 14.55; KRISTIN A WOODALL, prof service 2,454.80; LIFEQUEST, allocation 2,275.00; MICROFILM IMAGING, prof service 390.00; MILBANK AUTO PARTS, parts & supplies 134.33; NORTHWESTERN ENERGY, natural gas 10.00; SDACC, dues 2,053.00; SD ASSN CO HWY SUPTS, dues 275.00; SDACO, dues 1,039.92; SD ASSOC WEED/PEST, dues 50.00; SDAAO, dues 150.00; SDAE4-HP, dues 120.00; SDML, workers comp 40,435.00; SUSAN BUSK, reimbursement 5,350.00; THOMPSON INFORMATION, ref material 536.99; VALLEY OFFICE, supplies 78.98; VISA, gas, room & printer 150.27; WEED & PEST CONFERENCE , registration 300.00. TOTAL: \$85,167.76.

Payroll for the following departments and offices for the month of December 2017 are as follows: COMMISSIONERS 5013.60; AUDITOR 17,233.49; TREASURER 9732.68; STATES ATTORNEY 11,014.04; CUSTODIANS 4796.43; DIR. OF EQUALIZATION 6766.82; REG. OF DEEDS 7165.06; VET. SERV. OFFICER 1297.08; SHERIFF 19,669.65; COMMUNICATION CTR 12,760.29; PUBLIC HEALTH NURSE 2237.00; ICAP 680.40; VISITING NEIGHBOR 2575.86; LIBRARY 12,442.04; 4-H 3782.65; WEED CONTROL 3413.20; PLAN & ZONING 4395.93; HIGHWAY 49,928.38; EMERGENCY MANAGEMENT 3432.15. TOTAL: \$178,336.75.

Payroll Claims: FIRST BANK & TRUST, Fed WH 16,842.58; FIRST BANK & TRUST, FICA WH & Match 21,746.66; FIRST BANK & TRUST, Medicare WH & Match 5085.96; AMERICAN FAMILY LIFE, AFLAC ins. 1826.00; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 45,814.84; DEARBORN NATIONAL, life ins. 261.52; LEGAL SHIELD, deduction 134.45; OPTILEGRA, ins 404.12; SDSR SUPPLEMENTAL, deduction 3200.00; SDRS, retire 18,898.21; US DEPT OF ED, deduction 188.29. TOTAL: \$114,402.63.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 16 and February 6 and 20, 2018 and at 8 AM. Motion by Stengel and seconded by Mach to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Marty Buttke, Chairman, Grant County Comm.