

January 4, 2022

The Grant County Commission met at 8AM with Commissioners Buttke, Mach, Stengel, Street and Tostenson. Chairman Tostenson called the meeting to order. Motion by Mach and seconded by Stengel to approve the minutes of the December 30, 2021, meeting. Motion carried 5-0. Minutes filed. Motion by Buttke and seconded by Stengel to approve the agenda. Motion carried 5-0.

Chairman Tostenson addressed the Commission. He thanked them for the opportunity to serve as Chairman. He encouraged them to be a proactive Commission. He stated he appreciated the debate done at the table as it was done respectfully, and the Commission acted as one after the vote was taken. He also commented on administering the drainage ordinance, addressing salaries, benefits, buildings, infrastructure as these are continuing issues for the Commission. He again thanked the Commission for allowing his comments and for their support as he served as Chairman.

There being no final business to consider for 2021, Chairman Tostenson adjourned the meeting sine die and Auditor Layher assumed the chair. Nominations for Chairman were called. Commissioner Mach nominated Bill Tostenson. Commissioner Buttke nominated Commissioner Stengel. Motion by Mach and seconded by Stengel to close nominations and to cast a ballot for the Chairman position. The ballots cast were 3 to 2 with Commissioner Stengel being seated as Chairman for 2022.

Nominations for Vice-Chairman were called. Motion by Tostenson and seconded by Buttke to nominate Mach for Vice-Chairman and for nominations to cease and to cast an unanimous ballot for Mach. Motion carried 5-0.

Members of the public present were Dan Scoblic and Jim DeVaal. Staff member present was Steve Berkner.

The Chairman called for public comment. Dan Scoblic commented on the impressive bridge structure installed by the DeVaal residence. Discussion included the pony truss bridge location.

Highway: Motion by Mach and seconded by Tostenson to authorize the Chairman to sign the letter to be sent to the Motor Carrier Division requesting assistance with enforcing the weight restrictions during the spring thaw. Motion carried 5-0.

The next item for consideration was the spring weight limit restriction. Motion by Street and seconded by Buttke to set the weight limit of seven tons per axle with the following resolution with the list of roads exempt from the weight limit restrictions. Motion carried 5-0. Resolution adopted.

2022-01

GRANT COUNTY WEIGHT / SPEED LIMIT ENFORCEMENT RESOLUTION

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, The Grant County Board of County Commissioners desires to protect existing Grant County Highways, ultimately saving tax dollars, and

WHEREAS, the Grant County Board of County Commissioners desires the enforcement of weight limitations on Grant County roads as set forth and posted by the Grant County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

WHEREAS the limits on Grant County roadways shall be set at a maximum load limit of seven tons per axle on all asphalt surface roads during the spring thaw period from March 1, 2022 to April 30, 2022, inclusive, when weight limit signs are in place. The South Dakota Highway Patrol be, and hereby is authorized and requested to enforce the weight limitations on Grant County roads; and

NOW THEREFORE BE IT RESOLVED:

The following listed roads are exempt from the weight limit restriction.

1. 149th St (AKA CR 8) from Day County line east to 458th Ave (AKA CR 3)
2. 155th St (Old 81) from Roberts County line to Codington County line
3. 472nd Ave (AKA CR 19) from Roberts County line south to State Hwy 12
4. 145th St (AKA CR 4) from 472nd Ave (AKA CR 19) east to 484th Ave (AKA CR 43)
5. 484th Ave (AKA CR 43) from 144th St (AKA CR 34) south to 145th St (AKA CR 4)
6. 485th Ave from 145th St at GCC south to 149th St (AKA CR 10)
7. 149th St (AKA CR 10) from Milbank City limits east to MN State Line - 488th Ave
8. 484th Ave (AKA CR 49) from 149th St (AKA CR 10) south to 150th St – Dakota Granite
9. 151st St (AKA CR 12) from State Hwy 15 west to 476th Ave
10. 153rd St (AKA CR 14) from State Hwy 15 east to 481st Ave
11. 482nd Ave (AKA CR 35) from Revillo City limits south to State Hwy 20
12. 161st St (AKA CR 18) from 476th Ave (AKA CR 27) east to 480th Ave (AKA CR 31)

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions should be as set forth in SDCL 32-22-55 and 32-22-56.

Vote of Grant County Commission: AYE: 5 NAY: 0

Dated this 4th day of January, 2022 at Milbank, SD.

Douglas Stengel
Commission Chairman

ATTEST:
Karen M. Layher
Grant County Auditor

2022 Appointments: The reorganization of committees and board appointments were reviewed for changes in 2022. Motion by Mach and seconded by Buttke to approve the following list of committee appointments. Motion carried 5-0.

COMMITTEES AND BOARDS

Marty Buttke: Buildings, Community Transit, Milbank Housing Authority

Bill Tostenson: Economic Development, Mental Health, Law Enforcement

Mike Mach: First District, Planning and Zoning

Doug Stengel: ICAP, Highway

Bill Street: Insurance Alliance, Weed, Emergency Management

Auditor Layher: Christian Service, Library, Visiting Neighbor, County Administrator

Deputy Auditor Stephanie Pauli: 4-H

First District Appointment: Chairman Stengel requested this item be moved to the January 18th meeting.

Designations: Motion by Tostenson and seconded by Buttke to approve the following designations. Motion carried 5-0.

Ambulance: Grant-Roberts

Depositories: First Bank & Trust in Milbank and Brookings (TIF), Wells Fargo, Great Western, Minnwest Bank

Official Newspaper: Grant County Review

Travel: At the November 21, 2021, meeting the mileage rate was established at the Federal rate for non-elected personnel with the option of using a county vehicle for travel, if available. As per the personnel policy, elected officials receive State rates for mileage and meals.

Fees: P & Z Officer Berkner presented a revised building permit fee schedule based on \$2.00 per thousand using the current dollar range. Motion by Tostenson and seconded by Buttke to adopt the \$2.00 per thousand for building permits based on the established dollar range and to adopt the fee schedule as amended. Motion carried 5-0.

Grant County Fee Schedule

- FAX FEES: All Departments; \$1.00 first page, .50 each additional page

- COPY FEES: All Departments; .25 per page, .50 per page for color 8 x 11
- SHERIFF OFFICE FEES: Fingerprinting: \$20.00; Urine Analysis \$10.00; Child Protection Services Urine Analysis \$20.00; Breathalyzer Test \$1.00 per test

- PLANNING & ZONING FEES:

BUILDING PERMIT APPLICATION

| | | |
|-------------------------------------|---------------------------|------------------|
| Construction Cost / Including Labor | \$0 - \$10,000 | \$ 25.00 |
| | \$10,001 - \$30,000 | \$ 60.00 |
| | \$30,001 - \$50,000 | \$ 100.00 |
| | \$50,001 - \$100,000 | \$ 200.00 |
| | \$100,001 - \$200,000 | \$ 400.00 |
| | \$200,001 - \$300,000 | \$ 600.00 |
| | \$300,001 - \$500,000 | \$1,000.00 |
| | \$500,001 - \$700,000 | \$1,400.00 |
| | \$700,001 - \$900,000 | \$1,800.00 |
| | \$900,001 - \$1,000,000 | \$2,000.00 |
| | \$1,000,001 - \$1,001,000 | \$2.00 per 1,000 |

TEMPORARY STRUCTURE -TOWER \$25.00

WIND ENERGY SYSTEMS

(WIND TOWERS) \$150.00 + \$.50 PER THOUSAND \$1,000 PER TOWER CAP

| | |
|---|--------------------------|
| APPEAL TO BOA HEARING | \$300.00 |
| VARIANCE HEARING | \$500.00 |
| CONDITIONAL USE HEARING/CAFO HEARING | \$300.00 |
| REZONING HEARING | \$300.00 |
| SPECIAL HEARING (OTHER THAN 2 ND WEDNESDAY OF MONTH) | \$1,550.00 |
| PLAT INSPECTION FEE | \$40.00 + \$5.00 PER LOT |

- DIRECTOR OF EQUALIZATION: Copy fees for Property cards: \$5.00 first page and each additional page \$1.00; Computer printouts: \$1.00 per page

WEBSITE ACCESS FEE:

| <u>Number of Users</u> | <u>Quarterly Fee</u> | <u>Annual Fee</u> | <u>Setup Fee</u> |
|------------------------|----------------------|-------------------|------------------|
| 1 to 5 | \$85 | \$300 | \$25 |
| 6 to 10 | \$130 | \$475 | \$25 |
| 11 or more | \$190 | \$725 | \$25 |

- HIGHWAY FEES:

| | |
|-----------------------|-----------------|
| Used Bridge Planks | \$2.00 per foot |
| Used Cutting Edges | \$2.00 per foot |
| Used Bridge Decking | \$5.00 per foot |
| Used Corrugated Metal | \$5.00 per foot |
| Orange Flags | \$1.50 each |
| Telspar: Post | \$27.04 each |

- | | | |
|----------------|--------------------|---|
| | Base | \$12.17 each |
| | Sign | cost to be determined at time ordered |
| - WEED: | | |
| | 911 Sign | \$20.00 |
| | Mosquito spraying | \$100.00 per application |
| | | \$50.00 per application (chemical provided by town) |
| | Bug Collection Net | \$20.00 (Leafy Spurge) |
| - 4-H Grounds: | | \$150.00 per time |

Funeral Allowance: Motion by Mach and seconded by Tostenson to set the county paid funeral at \$3,500 plus the cost of opening and closing the grave for 2022 with any additional costs to be itemized on the voucher. Motion carried 5-0.

Appointments: Motion by Buttke and seconded by Street to approve the following appointments with the removal of Hwy Supt as the term goes through 2022. Motion carried 5-0.

Emergency Management: Kevin Schuelke

Assessor: Kathy Steinlicht

Planning and Zoning/Drainage: Steve Berkner

Visiting Neighbor Coordinator/County Administrator: Karen Layher

VSO: Scott Malimanek 4 yr term for 2022-2025

Note: Hwy Supt: Kerwin Schultz 2-year appointment for 2021-2022

P & Z Board Appointment: The terms of Nancy Johnson and John Seffrood on the Planning Commission / Board of Adjustment ended on 12-31-2021. Auditor Layher reported both members had agreed to serve another term. Motion by Tostenson and seconded by Buttke to appoint Nancy Johnson and John Seffrood to a 3-year term ending December 31, 2024. Motion carried 5-0.

Insurance: Motion by Mach and seconded by Tostenson to approve SDPAA as the 2022 liability and property insurance carrier. Motion carried 5-0. Motion by Mach and seconded by Tostenson to approve the SDML Worker's Compensation Fund as the workers comp carrier for 2022. Motion carried 5-0.

Life Insurance: Motion by Tostenson and seconded by Buttke to approve Dearborn National as the 2022 life insurance carrier. Motion carried 5-0.

Employee Benefit Plans: Motion by Street and seconded by Tostenson to approve American Family Life Insurance (AFLAC), Colonial Life, Optilegra (vision),

SDRS Supplemental and Legal Shield for employee benefit plan options for 2022. Motion carried 5-0.

Redistricting: The 9:00 AM public hearing was held for the second reading of Ordinance 2022-01.

ORDINANCE 2022 - 01

AN ORDINANCE REPEALING EXISTING GRANT COUNTY COMMISSIONER VOTING DISTRICTS AND ESTABLISHING NEW VOTER DISTRICTS BASED UPON 2020 CENSUS, PER SDCL 7-8-10 AND 7-8-12, BY DIVIDING GRANT COUNTY INTO FIVE (5) COUNTY COMMISSIONER DISTRICTS AND ESTABLISHING THE BOUNDARIES THEREOF.

Chairman Stengel opened the meeting to public comment on Ordinance 2022-01. No members of the public were present to offer comment. Chairman Stengel closed the public portion of the meeting and asked if the Commission had any other questions, and none were indicated. Chairman Stengel called for a motion. Motion by Street and seconded by Mach to approve the second reading and to adopt Ordinance 2022-01 for the redistricting of the Commission districts based on the 2020 census. Motion carried with Buttke, Mach, Stengel, Street and Tostenson voting aye. Nay: none. The ordinance is on file in the auditor's office.

Travel: Motion by Tostenson and seconded by Street to approve expenses for Commissioners, officials or staff who will need to attend the 2022 legislative session. Motion carried 5-0.

County Assistance: Motion by Mach and seconded by Tostenson to deny case PR2022-01 and case PR2022-02. Motion carried 5-0.

Unfinished Business: None

New Business: None

Correspondence: None

Executive Session: Motion by Mach and seconded by Tostenson to enter executive session at 9:16 AM for the purpose of a personnel(s) issue pursuant to SDCL 1-25-2(1). Motion carried 5-0. Auditor Layher was present. Chairman Stengel declared the meeting open to the public at 9:45 AM. Motion by Mach and seconded by Tostenson to authorize the Auditor to hire a full-time deputy as part of the succession plan to prepare for the transfer of duties from the auditor to commission assistant/county administrator. Motion carried 5-0. Motion by Tostenson and seconded by Mach to move the Commission chamber to the

Community Room in the Courthouse basement for space reasons. Motion carried 5-0.

Claims: Motion by Tostenson and seconded by Street to approve the claims. Motion carried 5-0. CITY OF MILBANK, water & sewer 495.13; CITY OF WATERTOWN, prof services 6,000.00; CRIMESTAR USA, support renewal 2,275.00; D-WARE, maint agreement 4,600.00; D.R. MYERS DISTRIBUTING, ref material 31.95; DAVID DINGSOR, hwy proj 200.00; DEPT OF AG & NATURAL RESOURCES, dues 600.00; GARRY DINGSOR, hwy proj 200.00; GRANT COUNTY REVIEW, publishing 415.07; HEART HOSPITAL OF SD, health services 46,764.72; IAAO, dues 375.00; JOSEPH KANTHAK, tower rent 600.00; MIDCO, lib internet 85.00; ONSOLVE, prof services 4,024.13; SCANTRON, prof services 4,025.00; SD ASSN CO COMMISSIONERS, dues 2,083.00; SD ASSN COUNTY HWY SUPTS, dues 350.00; SD ASSN COUNTY OFFICIALS, dues 1,060.22; SD ASSOC WEED/PEST SUPERVISOR, dues 50.00; SD STATE'S ATTORNEY ASSN, dues 817.00; SDAAO, dues 150.00; SDAE4-HP, dues 120.00; STATE BAR OF SD, reference books 500.00; TYLER TECHNOLOGIES, annual maint 26,559.00; VALLEY SHOPPER, publishing 26.58; WS LEASING, 4h building 329,217.25. TOTAL: \$431,624.05.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 18 and February 1 and 15, 2022 at 8 AM. Motion by Tostenson and seconded by Mach to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Douglas Stengel, Chairman, Grant County Commission