

January 8, 2019

The Grant County Commission met at 8AM with Commissioners Buttke, Mach, Tostenson, Stengel and Street. Chairman Buttke called the meeting to order.

Oaths: Auditor Layher administered the oath of office for Commissioners Buttke (5th District), Mach (1st District) and Tostenson (3rd District).

Motion by Stengel and seconded by Street to approve the minutes of the December 28, 2018 meeting with a correction under public comment of Kristi Mogen to read she had attended a CAFO Forum not an organic food forum. Motion carried 5-0. Minutes filed. Motion by Stengel and seconded by Street to approve the agenda. Motion carried 5-0.

Members from the public present were Jim DeVaal, Kristi Mogen, Kenny Wiese, Shirley Wiese, Gerry Adolph and Barth Adolph.

There being no final business to consider for 2018, Chairman Buttke adjourned the meeting sine die and Auditor Layher assumed the chair. Nominations for Chairman were called. Motion by Mach and seconded by Tostenson to nominate Stengel for Chairman and for nominations to cease and to cast a unanimous ballot for Stengel. Motion carried 5-0. Commissioner Stengel was seated as Chairman for 2019.

Chairman Stengel called for public comment. No member of the public offered comment.

Nominations for Vice-Chairman were called. Motion by Buttke and seconded by Street to nominate Mach for vice-chairman and for nominations to cease and to cast a unanimous ballot for Mach. Motion carried 5-0.

Highway: The first item for consideration was the spring weight/speed limit restriction and the letter to be sent to the South Dakota Highway Patrol requesting assistance for enforcement during the spring thaw period when posted. Motion by Mach and seconded by Buttke to set the speed limit at 35 mph for any vehicle over 7500 pound during the spring thaw as the county has done in the past years with the following resolution. Chairman Stengel called the motion. Motion carried 5-0. Resolution adopted.

2019-01

GRANT COUNTY WEIGHT / SPEED LIMIT ENFORCEMENT RESOLUTION

WHEREAS, seasonal climatic changes can be detrimental to our highways, and

WHEREAS, The Grant County Board of County Commissioners desires to protect existing Grant County Highways, ultimately saving tax dollars, and

WHEREAS, the Grant County Board of County Commissioners desires the enforcement of weight limitations on Grant County roads as set forth and posted by the Grant County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED:

WHEREAS the limits on Grant County roadways shall be set as thirty-five miles per hour (35mph) for any vehicle over seventy-five hundred (7500) pounds during the spring thaw period and when speed / weight limit signs are in place and the South Dakota Highway Patrol hereby is authorized and requested to enforce speed / weight limitations on Grant County roads.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions should be as set forth in SDCL 32-22-55.

Vote of Grant County Commission: AYE: 5 NAY: 0

Dated this 8th day of January, 2019 at Milbank, SD.

Doug Stengel
Commission Chairman

ATTEST:

Karen M. Layher
Grant County Auditor

Motion by Street and seconded by Tostenson to authorize the Chairman to sign the letter to be sent to the Motor Carrier Division requesting assistance with enforcing the speed and weight restrictions during the spring thaw. Motion carried 5-0.

Haul Road Agreement: Motion by Tostenson and seconded by Street to move the haul road agreement consideration to the January 15th meeting to allow States Attorney Reedstrom time to review the agreement. Motion carried 5-0.

2019 Appointments: The reorganization of committees, boards, appointments and fees were reviewed for changes in 2019.

Motion by Mach and seconded by Buttke to approve the following list of committee appointments. Motion carried 5-0.

COMMITTEES AND BOARDS

Marty Buttke: Economic Development, Buildings, Community Transit, Milbank Housing Authority

Bill Tostenson: Mental Health, Law Enforcement

Mike Mach: First District, Planning and Zoning

Doug Stengel: ICAP, Highway

Bill Street: Insurance Alliance, Weed, Emergency Management

Auditor Layher: Christian Service, Library, Visiting Neighbor

Deputy Auditor Joan Czmowski: 4-H

First District Appointment: Motion by Mach and seconded by Tostenson to move the appointment of Dave Gonzenbach for the at-large position on the First District Board. Motion carried 5-0.

P & Z Board Appointment: The terms of Tom Adler and Nancy Johnson on the Planning Commission / Board of Adjustment ended on 12-31-2018. Discussion was held by the Commission on filling the appointments. Commissioner Tostenson stated he had received phone calls from individuals willing to serve on the board. He talked with those who had expressed an interest as well as researching the current board member. Motion by Tostenson to re-appoint Tom Adler. Seconded by Mach. Discussion followed. Motion carried 4-1 with Street voting nay. For the second open term, motion by Mach and seconded by Tostenson to reappoint Nancy Johnson. Discussion followed. Voting aye were Mach and Tostenson. Voting nay were Buttke and Street. Chairman Stengel voted aye. Motion carried 3-2.

Designations: Motion by Mach and seconded by Buttke to approve the following designations. Motion carried 5-0.

Ambulance: Grant-Roberts

Depositories: First Bank & Trust in Milbank and Brookings (TIF), Wells Fargo, Great Western, First State Bank and Public Funds Investment

Official Newspaper: Grant County Review

Travel: Motion by Mach and seconded by Street to approve the following rates for mileage and meals. Motion carried 5-0.

Mileage: 42 cents a mile and 45 cents a mile for Visiting Neighbor employees;

Meal Allowance: In-state - For overnight travel and transport officers(same day):Breakfast: \$6; Lunch: \$11; Dinner: \$15; Out of State: Breakfast: \$10; Lunch: \$14; Dinner: \$21.

Fees: Motion by Street and seconded by Buttke to approve the following list of fees used by the county offices. Motion carried 5-0.

Grant County Fee Schedule

- FAX FEES: All Departments; \$1.00 first page, .50 each additional page
- COPY FEES: All Departments; .25 per page, .50 per page for color 8x11
- SHERIFF OFFICE FEES: Fingerprinting: \$20.00; Urine Analysis \$10.00; Breathalyzer Test \$1.00 per test
- GRANT COUNTY OFFICE & PLANNING & ZONING FEES
 "BUILDING PERMIT APPLICATION
 Construction Cost / Including Labor"

\$0 - \$1,000	\$10.00
\$1,001 - \$10,000	\$25.00
\$10,001 - \$30,000	\$35.00
\$30,001 - \$50,000	\$45.00
\$50,001 - \$100,000	\$55.00
\$100,001 - \$200,000	\$100.00
\$200,001 - \$300,000	\$200.00
\$300,001 - \$500,000	\$250.00
\$500,001 - \$700,000	\$500.00
\$700,001 - \$900,000	\$700.00
\$900,001 - \$1,000,000	\$900.00
\$1,000,001 & UP	\$900.00 + \$.50 PER THOUSAND \$30,000 CAP
- TEMPORARY STRUCTURE -TOWER \$25.00
- WIND ENERGY SYSTEMS
 (WIND TOWERS)" \$150.00 + \$.50 PER THOUSAND \$1,000 PER TOWER CAP
- VARIANCE HEARING- CONDITIONAL USE HEARING -CAFO HEARING-\$200.00
- REZONING HEARING \$300.00
- SPECIAL HEARING (OTHER THAN 2ND WEDNESDAY OF MONTH) \$750.00
- PLAT INSPECTION FEE \$40.00 + \$5.00 PER LOT
- DIRECTOR OF EQUALIZATION: Copy fees for Property cards: \$5.00 first page and each additional page \$1.00; Computer printouts: \$1.00 per page

WEBSITE ACCESS FEE:

<u>Number of Users</u>	<u>Quarterly Fee</u>	<u>Annual Fee</u>	<u>Setup Fee</u>
1 to 5	\$85	\$300	\$25
6 to 10	\$130	\$475	\$25
11 or more	\$190	\$725	\$25

- HIGHWAY FEES:

Used Bridge Planks	\$2.00 per foot
Used Cutting Edges	\$2.00 per foot
Used Bridge Decking	\$5.00 per foot
Use Corrugated Metal	\$5.00 per foot
Orange Flags	\$1.50 each
Telspar: Post	\$27.04 each
Base	\$12.17 each
Sign	cost to be determined at time ordered

- WEED:

911 Sign	\$20.00
Mosquito spraying	\$100.00 per application \$50.00 per application (chemical provided by town)
Bug Collection Net	\$20.00 (Leafy Spurge)

- 4-H Grounds: \$150.00 per time

Funeral Allowance: Motion by Tostenson and seconded by Buttke to set the county paid funeral at \$3100 plus the cost of opening and closing the grave for 2019 with any additional costs to be itemized on the voucher. Motion carried 5-0.

APPOINTMENTS: Motion by Street and seconded by Buttke to approve the following appointments. Motion carried 5-0.

Emergency Management: Kevin Schuelke

Assessor: Kathy Steinlicht

Planning and Zoning: Krista Atyeo-Gortmaker

Visiting Neighbor Coordinator: Wanda Koepke

Glacial Lakes Tourism: Milbank Chamber Director

Hwy Supt: Kerwin Schultz: - 2 year appointment for 2019-2020

Veterans Service Officer: Scott Malimanek – 4 year appointment for 2018-2021

2019 Holidays: Motion by Tostenson and seconded by Mach to approve the holiday schedule as presented and to note any closing declared by the Governor to be included in the schedule. Motion carried 5-0.

2019 Salary Resolution: Motion by Street and seconded by Tostenson to approve the 3% salary increase with an additional 50 cents per hour for the hourly highway

maintenance workers. Discussion held. Motion failed 0-5. After further discussion of the salary schedule for 2019, it was moved by Tostenson and seconded by Mach to approve the 2019 salary resolution as presented which is an overall 3% adjustment in wages as per the 2019 budget with a stipulation of upon receiving the 2019 salary model survey being prepared by the planning districts, salaries will be re-addressed and any approved change in salaries would be retroactive to the first of the year. Motion carried and resolution adopted 5-0.

2019-02
Salary Resolution

WHEREAS, the Grant County Commission must establish and publish salaries of all officials and employees of the county as per SDCL 6-1-10.

Payroll: Marty Buttke 1041.72; Mike Mach 1041.72; Doug Stengel 1041.72; William Street 1041.72; Willam Tostenson 1041.72; Karen Layher 5109.49; John Gill 20.90 per hr; Joan Czmowski 18.25 per hr; Kathy Folk 17.35 per hr; Raynelle Mueller 4092.92; Annette Redepening 17.10 per hr; Karla DeVaal 16.75 per hr; Marilyn Rethke 16.00 per hr; Mark Reedstrom 8725.74; Kathleen Strei 15.90 per hr; David Larsen 19.55 per hr; Jeanine Dashiell 13.55 per hr; Candace Mohnsen 13.80 per hr; Kathy Steinlicht 23.15 per hr; Casey Cameron 17.55 per hr; Krista Atyeo-Gortmaker 18.75 per hr; Rebecca Wellnitz 4092.92; Vicki Gulley 16.85 per hr; Brittany Folk 16.65 per hr; Kevin Owen 5307.42; Mark Leusink 22.85 per hr; Robert Newstrand 22.35 per hr; Jeremy Steffensen 22.65 per hr; Ashley Belden 15.70 pr hr; Rita German 15.90 per hr; Scott O'Donnell 15.50 per hr; Madison Rosenthal 14.80 per hr; Andrew Pillatzki 15.50 per hr; Kevin Speaker 15.60 per hr; Scott Malimanek 16.25 per hr; Edna Englund 11.45 per hr; Jessica Anderson 15.00 per hr; Wanda Koepke 1385.32; Kristi Dorneman 14.10 per hr; Marie Loutsch 13.80 per hr; Linda Raffety 14.00 per hr; Jody Carlson 3477.85; Stephanie Folk 13.40 per hr; Yvette Johnson 13.65 per hr; Cindy Jungers 14.20 per hr; Janelle Kelly 14.20 per hr; Shawna Przybycien 16.60 per hr; Patricia Rench 13.65 per hr; Barbara Robinson 13.40 per hr; Tammy Rufer 13.90 per hr; Kelly Whitesitt 13.40 per hr; Sharon Wieber 14.00 per hr; Tammy Wollschlager 15.75 per hr; Sara Koepke 19.10 per hr; Sally Heinje 15.40 per hr; Nathan Mueller 20.10 per hr; Kerwin Schultz 5019.49; William Steinlicht 16.35; David Athey 17.65 per hr; Dale Brandt 18.20 per hr; Ken Brotzel 18.10 per hr; Blain Gatz 19.20 per hr; David Green 19.40 per hr; Brian Greiner 18.80 per hr; Robert Grewing 18.80 per hr; Ronald Grewing 18.80 per hr; Marcus Joachim 19.05 per hr; Justin Layher 21.00 per hr; Eric Mueller 18.80 per hr; Roy Nielsen 17.40 per hr; Daren Peterson 22.10 per hr; Sandra Ramsdell 18.80 per hr; Kevin Schuelke 19.05 per hr; P&Z Bd 175.00 per mtg; Library Bd 25.00 per mtg; Visiting Neighbor Bd 25.00 per mtg; Weed Bd 25.00 per mtg; Election worker 10.75 hr; Matron 16.60 per hr; Transport Officer 17.85 per hr; Coroner 79.60 per call; Fill-in Deputy Sheriff \$21.65 per hr; Phone stipend: Maintenance supervisor \$15.00 a month; Sheriff deputies \$30.00 a month; EM director \$30.00 a month; 4-H advisor \$30.00 per month; shift premium differential (dispatcher) .45 per hour.

NOW THEREFORE BE IT RESOLVED, that the Grant County Commission of Grant County does hereby adopt the Salary Resolution 2019-02 for the year 2019.

Dated this 8th day of January, 2019.

Doug Stengel, Chairman
Grant County Commission

ATTEST:
Karen M. Layher
Grant County Auditor

Rent: Motion by Mach and seconded by Buttke to set the office rent rate for the EM office at \$215 per month. Motion carried 5-0.

Insurance: Motion by Tostenson and seconded by Buttke to approve SDPAA as the 2019 Liability and Property Insurance carrier and the SDML Worker's Compensation Fund as the workers comp carrier. Motion carried 5-0.

Life Insurance: Motion by Buttke and seconded by Street to approve Dearborn National as the 2019 life insurance carrier. Motion carried 5-0.

Employee Benefit Plans: Motion by Street and seconded by Buttke to approve American Family Life Insurance (AFLAC), Colonial Life, Optilegra (vision), SDRS Supplemental and Legal Shield for employee benefit plan options. Motion carried 5-0.

Travel: Motion by Tostenson and seconded by Mach to approve travel expenses for EM Manager Kevin Schuelke to attend a Jurisdictional Threat and Hazard ID Risk Assessment training in Mitchell. Motion carried 5-0.

Public Defender: Motion by Mach and seconded by Buttke to approve the public defender contract for the 2019 year to Chad Nelson, Nelson Law Office for \$4,088.98 per month. Motion carried 5-0.

Unfinished Business: None

New Business: None

Correspondence: First District in conjunction with the Governor's Office of Economic Development, REED, Grow, and Dakota Resources extended an invitation to the County Commissioners, elected officials and economic development directors to attend a site selection seminar to be held in Madison, SD on Tuesday February 5, 2019.

Claims: Motion by Mach and seconded by Tostenson to approve the claims as presented. Motion carried 5-0. ARTCRAFT & FOREMOST, Farm Show supplies

306.25;BIEN PHARMACY, prisoner RX 506.52; BORNS GROUP, postage 880.03; BRENDA L HOLTQUIST, prof service 77.00; BUTLER, parts 2.77; CITY OF MILBANK, water & sewer 589.63; COLONIAL RESEARCH, supplies 150.23; D-WARE, maint agreement 3,025.00; DEAN SCHAEFER, prof service 72.00; DELORIS J RUFER, lib rent 100.00; ELECTION SYSTEMS & SOFTWARE, license & maint 5,257.50; FLOWER SHOPPE, supplies 90.00; GRANT CO EC & DEV BD, allocation 8,750.00; GRANT CO SOIL CONSERVATION, allocation 12,000.00; GRANT COUNTY REVIEW, publishing 895.72; GRANT-ROBERTS RURAL WATER, rural water 36.40; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; HUMAN SERVICE AGENCY, allocation 8,772.59; IAAO, dues 125.00; INGRAM, books & AV 651.29; ITC, phone & internet 1,325.30; JOSEPH W. KANTHAK, tower rent 600.00; MANUEL CARDENAS, maint 984.30; MICROMARKETING, CD 59.99; MUNDWILER FUNERAL HOME, co assist 3,325.00; NORTHWESTERN ENERGY, nat gas 512.62; GRANT CO SHERIFF, postage 3.75; QUALIFIED PRESORT SERVICE, postage 2,399.84; RC TECHNOLOGIES, 911 transport & tower rent 95.96; SD ASSN CO COMM, dues 2,053.00; SD ASSN CO HWY SUPTS, dues 275.00; SD ASSN CO OFFICIALS, dues 1,039.92; SD ASSOC WEED/PEST, dues 50.00; SD SHERIFF'S ASSN, dues 720.68; SDAAO, dues 150.00; SDAE4-HP, dues 120.00; SDML WORKERS' COMP FUND, insurance 38,804.00; SUMNER DIESEL, repair 446.81; THOMPSON INFORMATION, ref mat 536.99; TROY HOYLES, prof service 500.00; TWIN VALLEY TIRE, oil chg 128.96; VISA, gas 46.00; WITTROCK & SON, garbage service 157.50. TOTAL: \$99,081.88.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be January 15 and February 5 and 19, 2019 and at 8 AM. Motion by Mach and seconded by Buttke to adjourn the meeting. Motion carried 5-0. Meeting adjourned.

Karen M. Layher, Grant County Auditor

Doug Stengel, Chairman, Grant County Comm.