

July 17, 2018

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann and Street present. Chairman Buttke called the meeting to order. Commissioners Mach and Stengel were absent. Motion by Dummann and seconded by Street to approve the minutes of the July 3 and 5, 2018 meetings. Motion carried 3-0. Minutes filed. Motion by Street and seconded by Dummann to approve the agenda. Motion carried 3-0.

Present from the public were Vince Meyer, Patricia Meyer, Adam Hunt, Ronald Meyer and Gary Meyer.

The Auditor's account with the Treasurer for the month of June was noted.

**AUDITOR'S ACCOUNT WITH THE COUNTY TREASURER**

To the Honorable Board of County Commissioners,  
Grant County:

I hereby submit the following report of my examination of the cash and cash items in the hands of the County Treasurer of the County of Grant as of the last day of June, 2018

Cash on Hand	\$2,197.17
Checks in Treasurer's possession	
less than 3 days	\$23,596.16
Cash Items	\$0.00
<b>TOTAL CASH ASSETS ON HAND</b>	<b>\$25,793.33</b>

RECONCILED CHECKING

First Bank & Trust	\$7,012.49
Interest	\$0.00
Credit Card Transactions	\$1,713.64
First Bank & Trust (Svgs)	\$5,469,399.00

CERTIFICATES OF DEPOSIT

First Bank & Trust	\$0.00
First Bank & Trust (TIF)	\$438,309.21

**TOTAL CASH ASSETS** **\$5,942,227.67**

**GENERAL LEDGER CASH BALANCES:**

General	\$2,484,601.33
General restricted cash	\$1,500,000.00
Cash Accounts for Offices General Fund	\$605.00
Sp. Revenue	\$650,219.98
Sp. Revenue restricted cash	\$0.00
Henze Road District	\$0.00
TIF Apportioning Northern Lights	\$0.00

TIF Milbank	\$0.00
TIF Northern Lights	\$438,309.21
Trust & Agency (schools 160,514.76, twps 6,761.69, city/town 6,581.92)	\$868,492.15
<b>TOTAL GENERAL LEDGER CASH</b>	<b>\$5,942,227.67</b>

Dated this 10th day of July, 2018  
Karen M. Layher  
County Auditor

The Register of Deeds fees for the month of June were \$10,491.25, Clerk of Courts remittance fees for the month of June were \$6,996.52 and Sheriff Fees for the month of June were \$4,738.80 with \$3,541.80 received into the General Fund.

The Chairman called for public comment. No public comment given.

**Drainage:** Chairman Buttke adjourned the Board of Commissioners and convened the commission acting as the Drainage Board. The Drainage Administrator presented the following permits.

Permit DR2018-20 by Adam Hunt in 17-120-48 (Alban Twp). The request, if granted, would allow the landowner to improve farm production and have less flooding. The owner of the land is Melanie Reiners. The wetland determination letter is on file as well as signed receipts from downstream landowners. Approximately 70 acres of the parcel are included in the tile project and the outlet is on the owner's land into a natural run. Motion by Street and seconded by Dummann to approve Permit DR2018-20 as presented. Motion carried 3-0.

Permit DR2018-21 by Ron Meyer in 34-118-48 (Adams Twp). The request, if granted, would allow the landowner to control erosion and improve farming. The drainage project is for 25 acres. Six letters were sent out and six receipts were returned. Administrator Krista reported the tile project splits the water to go north and a portion of the water goes towards 165<sup>th</sup> St. The permit is in order. Motion by Street and seconded by Dummann to approve Permit DR2018-21 as presented. Motion carried 3-0.

Permit DR2018-22 by Kenny Wiese and David Kruger in 30-121-49 (Kilborn Twp). The request, if granted, would allow the landowner to improve farming practices on low ground. The tile project runs to the north off the Ken Weise land and goes into the SE quarter which is owned by David Kruger with an outlet into

the natural run. The permit is in order. Motion by Dummann and seconded by Street to approve Permit DR2018-22 as presented. Motion carried 3-0.

Permit DR2018-23 by Don Meyers and David Kruger in 31-121-49 (Kilborn Twp). The request, if granted, would allow the landowner to improve farming practices. David Kruger is planning to install wascobs or catch basins to slow the water going down the hill and to prevent erosion of the land. The permit is in order. Motion by Dummann and seconded by Street to approve Permit DR2018-23 as presented. Motion carried 3-0.

This concluded the business for the drainage board. Chairman Buttke adjourned the Drainage Board and reconvened the Board of Commissioners.

**Travel:** Motion by Dummann and seconded by Street to approve travel for Treasurer Raynelle Mueller, DOE Kathy Steinlicht, Deputy Auditor John Gill and Kathy Folk to attend SDACES software workshop in Chamberlain and for Commissioners, Auditor Layher, Treasure Mueller, ROD Becky Wellnitz and Hwy Supt Schultz to attend Annual Conference in Pierre. Motion carried 3-0.

**Abatement:** Motion by Street and seconded by Dummann to abate the back taxes and costs in the amount of \$698.30 on parcel 21.00.03.05, legal description of Lot 5, Block 3, deeded to the Town of Revillo. Motion carried 3-0.

**Highway:** Supt Schultz presented a 2019 application for a Bridge Improvement Grant (BIG) for preliminary engineering on bridge structure 26-230-116 located 6 miles west and 4.6 miles south of Milbank on County Road 19. The project amount is \$23,000. The requested grant award is \$18,400 with matching funds from the county of \$4,600. Motion by Street and seconded by Buttke to authorize Chairman Buttke to sign resolution 2018-16 for the submission of the preliminary engineering grant application. Motion carried 3-0. Discussion held on purchasing GPS for a tractor used for mowing the right of ways and assessing the landowner for the costs of mowing ROW infractions. The Commission also reviewed the 5 Year Highway Plan for 2019.

**Tax Deed Sale:** The tax deed sale was held at 8:30AM on the first floor of the courthouse. At the public auction the following properties were offered for sale.

**Marvin:**

Parcel: 20.06.27.11, Legal Description: Beginning at the SE corner of Lot 7 in Block 1 of Arvidson's Addn to the Town of Marvin, thence running east 164 ft.,

thence north 141 ft., thence west 164 ft., thence south 141 ft. to the place of beginning. Sold to Leon Gapp for \$725.00.

**Strandburg:**

Parcel: 23.00.03.07, Legal Description: Lot 7, Block 3, Original Townsite, Town of Strandburg. No bid was received.

**Big Stone City:**

Parcel: 25.05.02.01, Legal Description: Lot 1, Block 2, BSLCA Second Addition, Big Stone City. Sold to Brad Berkner for \$100.00.

Parcel: 25.05.02.02, Legal Description: Lot 2, Block 2, BSLCA Second Addition, Big Stone City. Sold to Brad Berkner for \$100.00.

Parcel: 25.05.02.03, Legal Description: Lot 3, Block 2, BSLCA Second Addition, Big Stone City. Sold to Brad Berkner for \$100.00.

Parcel: 25.05.01.01, Legal Description: Lot 1, Block 1, BSLCA Second Addition, Big Stone City. Sold to Brad Berkner for \$100.00.

Parcel: 25.03.03.06, Legal Description: Lot 6, Block 3, BSLCA, Big Stone City. Sold to Corey Larson for \$100.00.

**Executive Session:** Motion by Dummann and seconded by Street to enter into executive session at 9:08 AM for the purpose of a personnel issue pursuant to SDCL 1-25-2 (1). Motion carried 3-0. Auditor Layher and Supt Schultz were present. Chairman Buttke declared the meeting open to the public at 9:21 AM. Motion by Street and seconded by Buttke to hire Robert Grewing as a temporary part time employee effective July 20 at \$18.30 per hour. Motion carried 3-0.

**Courthouse:** Motion by Street and seconded by Buttke to approve the bid from The Window Place to replace forty-six windows on the north and west side of the courthouse in the amount of \$35,714.35. Motion carried 3-0.

**Sheriff:** Sheriff Owen reported on the statistics for the month of June for the Detention Center and Sheriff's Office. Average Daily inmate population 5.70; Number of bookings 24; Work release money collected \$1408.00; 24/7 Preliminary Breath Test (PBT) fees collected \$163.00; SCRAM (alcohol detecting bracelet) fees collected \$642.00; 24/7 PBT participants 3; SCRAM (Sobriety Program) participants 3; Calls for Service (does not include walk-in traffic) 324; Accidents investigated 4; Civil papers served 59; Cumulative miles traveled 6096;

911 calls responded to 73. Sheriff Owen reviewed information on ordering a Dodge Truck to replace the Dodge Durango in the vehicle fleet. Item will be put on the next agenda.

**2019 Provisional Budget:** The Commission reviewed the proposed adjustments for the 2019 Provisional Budget which are on file in the Auditor's Office. Total expense for the General Fund is \$5,334,622 and for the Highway Fund \$4,304,545. Motion by Dummann and seconded by Street to approve the provisional budget for publication and the following resolution for the public hearing on the 2019 budget. Motion carried 3-0. Resolution adopted.

2018-16

Resolution

ADOPTION OF PROVISIONAL BUDGET FOR  
GRANT COUNTY, SOUTH DAKOTA

NOTICE IS HEREBY GIVEN: That the Board of County Commissioners of Grant County, will meet in the Courthouse at Milbank, South Dakota on Tuesday, September 4, 2018 at 9:00 AM for the purpose of considering the foregoing Provisional Budget for the year 2019 and the various items, schedules, amounts and appropriations set forth therein and as many days thereafter as is deemed necessary until the final adoption of the budget on the 18<sup>th</sup> day of September, 2018. At such time any interested person may appear either in person or by a representative, and will be given an opportunity for a full and complete discussion of all purposes, objectives, items, schedules, appropriations, estimates, amounts and matter set forth and contained in the Provisional Budget.

Karen M. Layher  
Grant County Auditor  
Milbank, South Dakota

**Consent Agenda:** Motion by Dummann and seconded by Buttke to approve the consent agenda. Motion carried 3-0.

1. Approve Plat:

2018-17

COUNTY COMMISSION RESOLUTION

LOT 1 OF JERRY AND NICHOLE BURY ADDITION, LOCATED IN THE SW ¼ OF SECTION 23, TOWNSHIP 120 NORTH, RANGE 48 WEST OF THE 5<sup>TH</sup> P.M., GRANT COUNTY, SOUTH DAKOTA, as described above and hereon be approved and accepted and the Chairman is hereby instructed to endorse on such plat this resolution and to certify the same.

Marty Buttke, Chairman  
Board of Commissioners  
Grant County, South Dakota

2. Declare surplus a Sharp Electronic Calculator from the Register of Deeds Office – broken

**Unfinished Business:** None

**New Business:** None

**Correspondence:** None

**Claims:** Motion by Street and seconded by Dummann to approve the claims as presented. Motion carried 3-0. DEAN SCHAEFER, prof service 45.00; A-OX WELDING, supplies 18.04; ADVANCED TECHNOLOGIES, prof service 135.79; BEACON CENTER, alloca 211.50; BIEN PHARMACY, prisoner care 6.00; BORNS GROUP, mailing expense 1,156.03; BOYER TRUCK, filter & repair 163.33; BREWSTER, hwy project 249.59; BUTLER, prof service & software 3,918.16; CENTER POINT, books 449.80; CENTURYLINK, phone 588.67; CITY OF MILBANK, rubble site charge 35.00; COLONIAL RESEARCH, supplies 347.21; COMFORT INN & SUITES, room 123.49; CONSOLIDATED READY MIX, hwy projects 2,181.59; DELORES KELLY, prof service 100.00; DESIGN ELECTRONICS, supplies 17.99; ELECTION SYSTEMS & SOFTWARE, ballots 2,215.47; FIRST DISTRICT, dues 7,477.32; FISHER SAND & GRAVEL, hwy projects 5,521.87; GJT, prisoner meals 950.25; GRANT CO REVIEW, publishing 503.67; HARTMAN'S, prisoner meals 666.41; HEDAHL'S, supplies 11.99; HUMAN SERVICE AGENCY, alloca 7,458.45; INGRAM, books 716.48; INTER-LAKES COMM ACT, worker 2,192.00; ITC, phone & internet 1,208.88; JD POWER, ref material 125.00; KIBBLE EQUIP, parts 36.63; LEWIS FAMILY DRUG, supplies 85.71; LINCOLN CO AUDITOR, mental illness bd 90.00; MICROFILM IMAGING, scanner rent 482.00; MICROMARKETING, DVD 39.99; MILBANK AREA HOSPITAL, BLAB 1,741.60; MILBANK WINWATER, supplies 13.36; NACVSO, dues 40.00; NOVAK SANITARY SERVICE, shredding service 115.92; O'CONNOR CO, preventive maint 2,137.00; OFFICE PEEPS, supplies 62.51; OTTER TAIL POWER, electricity 3,053.30; PCMG, supplies 64.98; GRANT CO SHERIFF, postage 13.20; RC TECHNOLOGIES, 911 transport & tower rent 95.96; REED ELSEVIER, ref material 127.43; RELIANCE, phone cards 500.00; RELX, online charges 705.00; RUNNINGS, supplies 393.12; SD ATTORNEY GENERAL, SCRAM fee & 24/7 555.00; SD DEPT OF REVENUE, BLAB 405.00; SDSU EXTENSION, parking pass 50.00; SEEHAFFER HARDWARE, supplies 93.96; SIME REPAIR, parts & repair 988.34; ST WILLIAMS, prisoner laundry 375.30; STAR TRIBUNE, subscription 157.56; STERN OIL CO, oil 3,648.19; SUMNER DIESEL, repair 401.06; THOMSON REUTERS, ref material 948.29; TRACY L GRANT, prof service 307.50; TWIN VALLEY TIRE, repair 272.83; VALLEY OFFICE, supplies 625.88; VALLEY SHOPPER, publishing 79.74; VERIZON, hotspot 38.52; VISA, gas, books & supplies 2,003.75; WESTERN SURETY CO, bond 50.00; WHETSTONE VALLEY ELECTRIC, electricity 526.13; WILES & RYLANCE, ct appt atty 28.20; WILLIAM E. COESTER, mental illness bd 50.00; WITTROCK & SON, garbage service 157.50; WYATT KELLY, mowing 450.00; XEROX, copier rent 917.01. TOTAL: \$61,722.45

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be Thursday August 7 and 21, 2018 at 8 AM. Motion by Street and seconded by Dummann to adjourn the meeting. Motion carried 3-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Marty Buttke, Chairman, Grant County Comm.