

March 3, 2020

The Grant County Commission met at 8AM with Commissioners Buttke, Mach, and Street. Commissioners Stengel and Tostenson were absent. Chairman Mach called the meeting to order. Motion by Buttke and seconded by Street to approve the minutes of the February 18, 2020 meeting. Motion carried 3-0. Minutes filed. Motion by Buttke and seconded by Street to approve the agenda as presented. Motion carried 3-0.

Members of the public present were Austin Hunt, Evan Grong, John Seffrood and Jim DeVaal.

The Chairman called for public comment. No member of the public present addressed the Commission.

**Highway:** Supt. Schultz requested approval to hire Banner Associates to conduct the bi-annual bridge re-inspection. Motion by Street and seconded by Buttke to authorize Chairman Mach to sign the following resolution. Motion carried 3-0. Resolution adopted.

**2020-07**  
**BRIDGE REINSPECTION**  
**PROGRAM RESOLUTION**  
**FOR USE WITH SDDOT RETAINER CONTRACTS**

**WHEREAS,** Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

**THEREFORE,** Grant County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 3<sup>rd</sup> day of March, 2020, at Milbank, South Dakota.

Board of County Commissioners  
of Grant County  
Michael J. Mach, Chairman of the Board

ATTEST:  
Karen M. Layher  
County Auditor

**Weight Limits:** Supt Schultz reviewed a map of the proposed asphalt roads to be left at legal load limits during spring thaw. Comments were received from those in attendance stating these designated exempt roads would be acceptable to keep the products moving. Chairman Mach informed the public present that due to two commissioners being absent, he is asking for a motion to hold a special meeting to finalize the asphalt road exemptions. Motion by Buttke and seconded by Street to set a special meeting for Monday, March 9 at 8 AM. Motion carried 3-0.

**Dept Reports:** VSO Scott Malimanek reported he has three volunteers covering the hours he is not scheduled to work. New claims processing has increased due to the filing of Blue Water claims. He has received notice that the filing of a new claim by a veteran will take up to 180 days. EM Manager Kevin Schuelke reported on the exercise scenario of planning for spring flooding, CPR classes, the LEPC meeting, discussed planning an agricultural safety and awareness day, possibly to be held with 4-H. Also, planning a POD exercise for flu shots in October. 4-H Advisor Sara Koepke reported there are currently 150 youth enrolled in the 4-H program. Enrollment is open through May 21. The programs of archery and shooting sports have seen the biggest spike in enrollment. Upcoming events include a Regional Archery Shoot, County Bingo and Rabbit Clinic. Sara will be working on a promotional program on mental health training for youth and planning for the Urban Ag Day program. She will report on the proposed new exhibit building at the March 17 meeting.

**Omitted Property Hearing:** The hearing to add omitted property to the 2019 assessment year was held at 9:00 AM. The appellants were not present. Parcel 03.99.00.14, Legal of Mobile Home on Leased Site at Hansen Trailer Court. The mobile home is being purchased and moved. The valuation of the trailer house needs to be assessed and current year property taxes paid. Motion by Buttke and seconded by Street to correct parcel 03.99.00.14 to add an assessed value of 11,152 with taxes due of \$138.62 for the tax year 2019. Motion carried 3-0.

**County Assistance:** Motion by Street and seconded by Buttke to approve case PR 2020-01 for payment at Medicaid rate. Motion carried 3-0.

**Abatements:** Motion by Street and seconded by Buttke to approve the following abatements. Motion carried 3-0.

1. Bill Number: 146570.0; Tax year: 2014; Amount: \$2.04: Reason: Tax deed property-county exempt from tax
2. Bill Number: 150049.0; Tax year: 2015; Amount: \$34.36: Reason: Trailer house gone-removed from assessment roll
3. Bill Number: 160019.0, 170016.0, 180016.0, 190015.0; Tax year: 2016-2019; Amount: \$239.10: Reason: Trailer house gone-removed from assessment roll
4. Bill Number: 197076.0; Tax year: 2019; Amount: \$248.40: Reason: Trailer house destroyed and removed – lot was sold
5. Bill Number: 196347.0 and 196348.0; Tax year: 2019; Amount: \$36.62: Reason: Property became tax exempt on 9-3-2019

**Annual Report:** The 2019 Annual report was presented to the Commission who reviewed cash balances and changes in revenue and expense for 2019. The Commission also reviewed Revenue and Expense. The January 1, 2019 beginning net position for General Fund was \$3,837,045.54 and the December 31, 2019 net position balance is \$3,493,415.21 indicating a decrease of assets of \$343,630.33. Motion by Buttke and seconded by Street to accept the annual report as presented. Motion carried 3-0. The annual report is on file in the Auditor's Office.

**Sheriff:** Kevin Owen and Deputy Mark Leusink requested approval to purchase five handheld 18 mega pixel cameras for the vehicles at an approximate total cost of \$350 and to purchase a 24 mega pixel wide angle zoom camera out of the Coroner budget at an approximate cost of \$550. Motion by Street and seconded by Buttke to approve the request. Motion carried 3-0.

**Unfinished Business:** None

**New Business:** Reviewed a request from the Chamber for the use of the Courthouse Park for Farmers Market and possibly for Farley Fest if space is needed for vendors.

**Correspondence:** None

**Consent:** Motion by Buttke and seconded by Street to approve the consent agenda. Motion carried 3-0.

1. Approve step increase for Jennifer Waniorek to step 1 at \$16.85 effective 02/25/2020
2. Set March 17 at 9 AM for the annual county land lease auction

**Claims:** Motion by Buttke and seconded by Street to approve the claims as presented. Motion carried 3-0. ACTIVE DATA SYSTEMS, minor equipment

480.34; ADVANCED TECHNOLOGIES, supplies 331.38; AUTOVALUE, parts & supplies 217.90; BANNER ASSOCIATES, hwy projects 1,541.00; BOYER TRUCK, parts 86.63; BUTLER MACHINERY, repair & maint 2,415.19; CCP INDUSTRIES, supplies 467.48; CENTER POINT, books 361.32; CITY OF MILBANK, water & sewer 587.72; CITY OF WATERTOWN, 911 surcharge 6,349.35; CREATIVE CO, books 283.00; DELORIS J RUFER, lib rent 100.00; GRANT CO HISTORICAL SOCIETY, allocation 5,000.00; GRANT COUNTY REVIEW, publishing 462.84; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; HARTMAN'S, prisoner meals 485.20; IAAO, dues 125.00; JOHNSON FEED, supplies 2,675.46; LEWIS FAMILY DRUG, supplies 25.97; LINCOLN COUNTY AUDITOR, mental ill bd 90.00; MIDAMERICA BOOKS, books 227.40; MIDCONTINENT, internet 90.53; MILBANK AREA HOSPITAL AVERA, prisoner care 896.13; MT LIBRARY SERVICES, books 644.30; NASASP, dues 39.00; NATIONAL SHERIFFS ASSOC., dues 65.00; NORTHWESTERN ENERGY, natural gas 1,375.07; O'CONNOR, repair & maint 585.00; PCMG, supplies 909.96; PETERS DISTRIBUTING, prof. services 2,457.63; QUICK PRO LUBE, oil chgs 467.12; REGENCY MIDWEST VENTURES, motel 551.94; ROBERTS CO SHERIFF, prof. services 910.00; RUNNINGS, supplies 526.30; RYAN MAGEDANZ, prof. services 12,373.02; SCOTT R BRATLAND, court appt atty 4,088.98; SD DEPT OF HEALTH, BLABS 320.00; SD STATE HISTORICAL SOCIETY, dues 40.00; STAR LAUNDRY, prof. services 69.43; STERN OIL, supplies 6,103.26; THOMAS HUNT, prof. services 60.00; TOP QUALITY MFG, supplies 74.44; TWIN VALLEY TIRE, tires 972.00; UNZEN MOTORS, repair & maint. 484.85; UPI PETROLEUM, diesel fuel 5,094.80; VALLEY RENTAL & RECYCLING, allocation 650.00; VALLEY SHOPPER, publishing 79.74; WHETSTONE HOME CENTER, supplies 32.60; WHETSTONE VALLEY ELECTRIC, primary rental 50.00; ZEM'S FRESH STARTS, supplies 36.94. TOTAL: \$64,819.55.

Payroll for the following departments and offices for the February 28, 2020 payroll are as follows: COMMISSIONERS 2,708.40; AUDITOR 9,798.63; TREASURER 5,253.26; STATES ATTORNEY 6,002.75; CUSTODIANS 2,831.20; DIR. OF EQUALIZATION 4,221.61; REG. OF DEEDS 3,726.46; VET. SERV. OFFICER 653.25; SHERIFF 12,794.63; COMMUNICATION CTR 6,657.75; PUBLIC HEALTH NURSE 684.20; ICAP 259.60; VISITING NEIGHBOR 1,196.50; LIBRARY 6,340.86; 4-H 3,044.81; WEED CONTROL 2,006.85; PLAN & ZONING 849.20; ROAD & BRIDGE 31,134.93; EMERGENCY MANAGEMENT 1,724.80. TOTAL: \$101,889.69.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be March 9 (special meeting) and 17 and April 7, 14 (equalization) and 21, 2020 at 8 AM. Motion by Street and seconded by Buttke to adjourn the meeting. Motion carried 3-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Mike Mach, Chairman, Grant County Comm.