

March 7, 2018

The Grant County Commission met on Wednesday March 7 at 8AM as the meeting was postponed due to a snowstorm. Commissioners present were Buttke, Mach and Street. Chairman Buttke called the meeting to order. Commissioners Dummann and Stengel were absent. Motion by Mach and seconded by Street to approve the minutes of the February 20, 2018 meeting. Motion carried 3-0. Minutes filed. Motion by Mach and seconded by Street to approve the agenda. Motion carried 3-0.

Highway: Supt. Schultz requested approval to hire Banner Associates to conduct the bi-annual bridge re-inspection. Motion by Mach and seconded by Street to authorize Chairman Buttke to sign the following resolution. Motion carried 3-0. Resolution adopted.

2018-03
BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, Title 23, Section 151, United States Code and Title 23, Part 650, Subpart C, Code of Federal Regulations, requires initial inspection of all bridges and re-inspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are re-inspected at intervals not to exceed four years.

THEREFORE, Grant County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates (Consulting Engineers) for the inspection work. SDDOT will secure Federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the county for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 7th day of March, 2018, at Milbank, South Dakota.

Board of County Commissioners
Of Grant County
Marty Buttke, Chairman of the Board

ATTEST:
Karen M. Layher
County Auditor

Snow piled in ROW: A discussion was held on complaints received of snow being pushed out of driveways unto the county road right-of-ways. Under SDCL 31-32-3.1 no person may intentionally dump any load of material (snow) on or within the highway right-of-way. Property owners will be contacted to remove the snow from the edge of the road as it is a road hazard.

BIDS FOR FUEL

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
02/05	UPI	2.34		
	Cenex	2.52		

UPI was the low bidder for ethanol at 2.34.

DATE	BIDDER	ETHANOL	DIESEL #1	DIESEL #2
02/23	UPI		2.38	
	Cenex		2.55	

UPI was the low bidder for a blend ethanol at 2.38.

Travel: Motion by Street and seconded by Mach to approve expenses for 4-H Advisor Sara Koepke to attend Spring Workshop in Sioux Falls, to attend the State 4-H Horse Show in Huron and the State Fair in Huron and for Sheriff Owen to attend a workshop in Pierre on Civil Disturbance Incident Management Plans. Motion carried 3-0.

Executive Session: Motion by Mach and seconded by Street to enter into executive session at 8:30 AM for the purpose of personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 3-0. Auditor Layher and Treasurer Mueller were present. Chairman Buttke declared the meeting open to the public at 8:37 AM. No action taken.

2017 Annual Report: The 2017 Annual report was presented to the Commission who reviewed cash balances, changes in revenue and expense for 2017. The Commission also reviewed the Statement of Net Position, Statement of Activities, Revenue and Expense, Long Term Debt Schedule and a Budgetary Comparison Schedule for the General and Highway Fund of Government activities by type. The January 1, 2017 beginning net position was 3,883,362.20 and the December 31, 2017 net position balance is 4,001,873.38 indicating an increase of assets of \$118,511.18. Motion by Mach and seconded by Street to accept the annual report as presented. Motion carried 3-0. The annual report is on file in the Auditor's Office. **TIF:** Motion by Mach and seconded by Street to designate the 401 TIF Bond Fund as a major fund for reporting purposes on the annual report to be consistent with past reporting for a detailed disclosure of the TIF Fund. Motion carried 3-0.

Storm Shelter: States Attorney Mark Reedstrom and DOE Kathy Steinlicht were present to discuss the transfer of the shelter to the trailer park owner. The commission wants to ensure the structure remains open to the public. States Attorney Reedstrom advised the Commission this request could be accomplished by adding a restriction covenant on the deed stating the structure is to remain open for public use. The restriction would remain on the property even when transferred to new owners. DOE Steinlicht stated the property is in the county's name for the tax year 2018 and would be exempt from tax. Once the deed is transferred the structure would become taxable. Trailer park manager Ken Dahlgren will be invited to the April 3 meeting discuss the transfer of the property.

Wind Towers: A discussion was held on the distance of wind towers from non-participating resident homes and if a change to the ordinance should be made. Due to only three commissioners present for the meeting, this item will added to the March 20 meeting agenda.

Unfinished Business: None

New Business: None

Correspondence: None

Consent Agenda: Motion by Mach and seconded by Street to approve the consent agenda. Motion carried 3-0.

1. Approve March 20 at 9:15 AM for the annual land lease sale – 2 parcels
2. Declare surplus an APC UPS, serial number 20139, DAT 160 and 320 Tapes for back up not on fixed asset, and APC BE 500U UPS, serial number 20170, a Viewsonic Monitor for cameras, VX 2233 WM, serial number 420362, BE 550G APC UPS, serial number P5977
3. Approve step increase for Library Technician Tammy Wollschlager to step 3 at \$15.10 effective 2-13-2018

Claims: Motion by Mach and seconded by Street to approve the claims as presented. Motion carried 3-0. BERENS, supplies 351.56; BIERSCHBACH EQUIP, signs 83.00; BOB BARKER CO, supplies 110.79; BRENDA L HOLTQUIST, prof service 80.50; BUREAU OF INFO & TELE, internet & email 505.75; CITY OF MILBANK, water & sewer 603.25; CITY OF WATERTOWN, 911 surcharge 6,531.70; ES&S, training 550.00; FREMAREK, supplies 968.54; GRANT CO SHERIFF, postage 11.25; GRANT CO REVIEW, subscription 37.00; GRANT-ROBERTS RURAL WATER, rural water 32.20; GRANT/ROBERTS

AMBULANCE, allocation 2,458.33; HASSLEN, deadbolts, Clerk of Courts project 140.00; ISTATE TRUCK CENTER, parts & supplies 257.16; KIBBLE EQUIPMENT, supplies 4.44; MILBANK AUTO PARTS, supplies 973.46; MINNEHAHA CO AUDITOR, mental illness bd 112.50; NORTHWESTERN ENERGY, nat gas 136.03; OFFICE PEEPS, supplies 94.60; PCMG, supplies 265.00; SD ASSN CO COMM, CLERP 756.00; SIRCHIE, supplies 59.56; STAN HOUSTON EQUIP, supplies 81.60; SURPLUS PROPERTYS, supplies 7.00; UNZEN MOTORS, oil chg & repair 785.96; UPI, diesel fuel 4,236.40; WATERTOWN IRON & METAL, iron 291.31; WITTROCK & SON, garbage service 150.00; ZEM'S FRESH STARTS, supplies 27.34. TOTAL: \$20,702.23.

Payroll for the following departments and offices for the month of February 2018 are as follows: COMMISSIONERS 5160.90; AUDITOR 18,683.20; TREASURER 10,216.54; STATES ATTORNEY 11,463.99; CUSTODIANS 5305.88; DIR. OF EQUALIZATION 7446.18; REG. OF DEEDS 7443.97; VET. SERV. OFFICER 1437.80; SHERIFF 20,042.13; COMMUNICATION CTR 12,928.50; PUBLIC HEALTH NURSE 2334.45; ICAP 732.60; VISITING NEIGHBOR 2392.70; LIBRARY 12,568.64; 4-H 3501.32; WEED CONTROL 4183.80; PLAN & ZONING 2133.95; ROAD & BRIDGE 53,920.94; EMERGENCY MANAGEMENT 3666.00. TOTAL: \$185,563.49.

Payroll Claims: FIRST BANK & TRUST, Fed WH 15,021.44; FIRST BANK & TRUST, FICA WH & Match 22,622.08; FIRST BANK & TRUST, Medicare WH & Match 5290.76; AMERICAN FAMILY LIFE, AFLAC ins. 2053.51; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 45,814.84; DEARBORN NATIONAL, life ins. 261.52; LEGAL SHIELD, deduction 98.60; OPTILEGRA, ins 382.36; SDSR SUPPLEMENTAL, deduction 3200.00; SDRS, retire 20,047.11; US DEPT OF EDUCATION, deduction 188.29; COLONIAL LIFE INS ins 27.07. TOTAL: \$115,007.58.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be March 20 and April 3, 10 and 17, 2018 at 8 AM. Motion by Street seconded by Mach to adjourn the meeting. Motion carried 3-0. Meeting adjourned.