

September 4, 2018

The Grant County Commission met at 8AM with Commissioners Buttke, Dummann, Mach, Stengel and Street present. Chairman Buttke called the meeting to order. Motion by Dummann and seconded by Mach to approve the minutes of the August 21, 2018 meeting. Motion carried 5-0. Minutes filed. Motion by Street and seconded by Stengel to approve the agenda. Motion carried 5-0.

Present from the public were Nancy Johnson, Doug Wollschlager and Ashlie Veen with Valley Express News. Present for the Five Year Highway Plan hearing of the meeting were David Meyer, Tim Rabe and Joel O'Brien.

The Chairman called for public comment. No public comment given.

**Travel:** Motion by Stengel and seconded by Buttke to approve travel for DOE Kathy Steinlicht and Casey Cameron to attend Annual School in Spearfish. Motion carried 5-0.

**2018 General Election:** Motion by Mach and seconded by Stengel to establish the following precincts for the General Election. Motion carried 5-0.

<u>Precinct Name</u>	<u>Boundary</u>	<u>Polling Place</u>
11 Milbank	All of Ward 1 City of Milbank	City Office Community Room
21 Milbank	All of Ward 2 City of Milbank	City Office Community Room
31 Milbank	All of Ward 3 City of Milbank	City Office Community Room
42 Alban	Township of Alban	Milbank City Airport
41 Adams & Vernon Reville & Albee	Towns of Albee and Reville Twps. of Adams and Vernon	Reville Community Center
43 Big Stone	City of Big Stone and Big Stone Township	Big Stone City Office
44 Blooming Valley, Lura Farmington	Townships of Blooming Valley, Farmington and Lura	Township Center
45 Georgia- Madison- LaBolt	Town of LaBolt, Townships of Georgia, Madison	LaBolt Mini Mall
46 Grant Center	Grant Center Township	Whetstone Valley Electric
47 Melrose	Township of Melrose	Grant County Public Library

49 Mazeppa-Osceola-Marvin	Townships of Mazeppa & Osceola Town of Marvin	Marvin Town Hall
52 Stockholm Twp.& Town of Stockholm	Town of Stockholm and Stockholm Twp.	Stockholm Community Center
53 Troy- Strandburg	Troy Township & Town of Strandburg	Rufer's General Store
54 Twin Brooks Twp & Town., Kilborn Twp	Town and Twp of Twin Brooks and & Kilborn Twp.	Twin Brooks Community Center

**Cash Transfers:** Motion by Dummann and seconded by Stengel to approve the cash transfers from General Fund as per the 2018 budget. Motion carried 5-0.

FROM	TO	AMOUNT
101 General	201 Highway Fund	500,000
101 General	226 EM Fund	11,236
101 General	229 Domestic Abuse	1,620

**Consent Agenda:** Motion by Stengel and seconded by Street to approve the consent agenda. Motion carried 5-0.

1. Approve Joycelyn Jensen as a volunteer at the Big Stone Branch Library effective Sept 1
2. Approve updated list of library volunteers as on file in the Auditor's Office
3. Declare surplus a black office chair with wheels, asset #645, from the Sheriff Office
4. Approve 2019 State and Local Agreement with the SD Dept of Public Safety for 50% cost share of EM Director salary and benefits

**Drainage:** Chairman Buttke adjourned the Board of Commissioners and convened as the Commission acting as the Drainage Board. The Drainage Administrator presented the following permits.

Permit DR2018-33 for Jerry Bury and Arnie Angerhofer in 8-120-48 Alban Township. The permit is to improve cropland and drainage. Jerry is planning on sizing the main line tile for future projects or city expansion. Krista reported on a meeting with Alban Township Supervisors, City Administrator Jason Kettwig and County personnel on a possibility of a pre-disaster mitigation grant for this drainage run by the rodeo grounds and further downstream. Motion by Stengel and seconded by Dummann to approve permit DR2018-33. Motion carried 5-0.

Permit DR2018-34 for Doug Wollschlager in 10-119-48 Vernon Township. This project is part of the coop project with Eric Anderson, Jim Anderson and Ron Meister approved at a prior meeting. The NRCS letter is on file and the signature of the Township Supervisor was obtained to cut through the road. Motion by Street and seconded by Stengel to approve permit DR2018-34. Motion carried 5-0.

Permit DR2018-35 for Countryside Covenant Church in 23-119-49 Madison Township. The signature from the adjoining landowner has been obtained. One tile lines with two laterals are being installed to alleviate water pooling in low spots on the church grounds. The tile empties into a natural run with an easement agreement. Motion by Street and seconded by Dummann to approve permit DR2018-35. Motion carried 5-0.

Permit DR2018-36 for Michael and Nancy Johnson in 12-120-48 Alban Township. The request if granted would improve the farmland. The NRCS letter is on file. And the signature of the adjoining landowner has been obtained to allow water to empty into the quarry pond. Motion by Stengel and seconded by Street to approve permit DR2018-36. Motion carried 5-0.

This concluded the business for the drainage board. Chairman Buttke adjourned the Drainage Board and reconvened the Board of Commissioners.

**Marvin Fire Dept:** Commissioner Dummann spoke on the need for Marvin Fire Dept to upgrade their truck and the progress being made on building a new fire hall. He spoke of the important role the fire departments provide during a time of need in their communities and how vital it is to be able to respond to a fire with working equipment. Motion by Mach and seconded by Stengel to approve a \$5000 allocation for the purchase of a truck and an allocation of \$5000 for the fire hall project. Motion carried 5-0.

**Riparian Buffer Strip:** Jay Gilbertson, Manager of East Dakota Water District addressed the Commission to further review a resolution to classify qualified agricultural land within riparian buffer strips. Commissioner Dummann suggested extending the Indian River line one to two miles further east as there are landowners in that area who may be interested. Questions were asked on who monitors compliance with the stipulations on the application. Jay replied there is not a mechanism for checking, but it is a conservation issue to improve water quality. The application is only for one year with October 15 being the deadline to apply for a reduction in valuation for the buffer strip area. The Commission requested the resolution be changed to include the area discussed along the Indian River. This item will be on the September 18 agenda.

**VSO:** Scott Malimanek presented for consideration a resolution proclaiming Grant County a Purple Heart County in support of our veterans. Motion by Street and seconded by Dummann to adopt the following resolution. Motion carried 5-0. Resolution adopted.

## A PURPLE HEART COUNTY

WHEREAS, the County of Grant in the State of South Dakota has always supported its military veteran population; and

WHEREAS, veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from Grant County in the State of South Dakota who served in the Armed Forces have been valid in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, the Purple Heart was the first American service award or decoration made available to the common soldier and is specifically awarded to members of the United States Armed Forces who have been wounded or paid the ultimate sacrifice in combat with a declared enemy of the United States of America; and

WHEREAS, the mission of the Military Order of the Purple Heart is to foster an environment of good will among the combat-wounded veteran members and their families, promote patriotism, support legislative initiatives, and most importantly make sure we never forget; and

WHEREAS, Grant County has a large, highly decorated veteran population including Purple Heart recipients; and

WHEREAS, Grant County appreciates the sacrifice our Purple Heart recipients made in defending our freedom and believe it is important that we acknowledge them for their courage and show them the honor and support they have earned.

NOW THEREFORE, the Grant County Commission, does hereby proclaim that Grant County is a Purple Heart County and encourage the citizens of the County of Grant to show their appreciation for the sacrifices of the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage and to show them the honor and support they have earned.

Dated this 4<sup>th</sup> day of September, 2018.

Marty Buttke, Chairman  
Grant County Commission

ATTEST:

Karen M. Layher, County Auditor

**2019 Budget Hearing:** The published 9AM hearing for the 2019 budget was held with no members of the public present. The Commission reviewed revenue and expense changes to the provisional budget. The Commission also reviewed the

centrally assessed valuations, received from the Dept of Revenue. The growth percentage for utilities is 1.8337% and the CPI factor is 2.1%. The tax call for the county will be 4,282,380. The major changes to the provisional budget include adding: \$7,200 to the weed budget for weed spray; \$390,000 to the Highway budget for additional road projects and increasing diesel costs; increasing Contingency budget \$70,000 for future IT changes; \$5,000 allocation for Community Transit and \$5,000 for Fire Department allocation. Reduced personal services by \$73,000 due to the health insurance premium rate increase going from 15% to 1.65% and removed a double entry of \$30,000 in the Highway budget. Motion by Dummann and seconded by Stengel to authorize the changes presented for the provisional budget. Motion carried 5-0. Final adoption of the 2019 budget will be held on September 18<sup>th</sup> at 9AM.

**Highway 5 Year Plan:** The public hearing for the County's Five Year Highway and Bridge Plan was held at 9:15 AM. Chairman Buttke opened the meeting for public comment during Highway Supt Kerwin Schultz's presentation of the 5 year project list which includes replacing three bridge structures by the county crew, striping, asphalt, gravel and replacing two structures with culverts, preservation grant, plans ready grant and hydraulic studies. Present were Joel O'Brien, David Meyer and Tim Rabe. :

1. Supervisor Dave Meyer discussed approaches in ROW installed without a culvert and asked if the bridge in Section 16 of Alban east on 487<sup>th</sup> Ave would be considered for replacement.
2. Big Stone Supervisor Tim Rabe requested the Pony Truss Bridge on 483<sup>rd</sup> Ave be considered for replacement.
3. Vernon Twp Supervisor Lowell Boe had stopped at the Auditor's Office prior to the hearing and asked to have the bridge/culvert between Section 19 & 20 in Vernon East considered for repair.

The public hearing for the Five Year plan closed. The plan will be on the September 18<sup>th</sup> agenda for the commission's approval and then sent on to SD DOT by October 15th.

**Highway:** A request from Northwestern Energy to place a telecommunications pole one foot inside the ROW on 151<sup>st</sup> St east of the radio station was reviewed. Motion by Street and seconded by Mach to table the request until the September 18

meeting to determine if the private landowner had been contacted about an easement for the pole to be located on private land. Motion carried 5-0. Later in the meeting, Planning and Zoning Officer Atyeo-Gortmaker asked to address the Commission. She informed the Commission, the siting of the pole under the zoning ordinance would require an easement, conditional use permit and a variance. Todd Kays suggested the Commission handle the request under the ROW statutes for utilities as this is how other counties have addressed the same issue. A discussion followed concerning liability issues and if a precedence would be set. Northwestern Energy is willing to provide the County with a hold harmless agreement. Each ROW application is considered on case by case basis. Motion by Street and seconded by Mach to withdraw the previous motion to table until Sept 18. Motion carried 5-0. Motion by Mach and seconded by Stengel to approve permit ROW2018-05 with the condition of receiving the hold harmless agreement from Northwestern Energy and if the pole would need to be moved in the future do to road improvements, the expense to move the pole would be the expense of Northwestern Energy. Motion carried 5-0.

**Surplus:** Motion by Stengel and seconded by Mach to declare surplus (2) 1999 International trucks, Model 2554 6 X 4, both trucks equipped with plow and wing to be sold at Farrell Auction on Sept 21 and to surplus a 2010 140 M Caterpillar motor grader, serial number B9M00919 to be sold by sealed bids on October 2 at 8:30 AM. Motion carried 5-0.

**911:** Motion by Stengel and seconded by Street to authorize Chairman Buttke to sign the one year contract for E-911 services with the City of Watertown for the dispatching of 911 calls with 100% of the actual surcharge revenue received each month to be paid to Watertown. Motion carried 5-0.

**Detention Center:** Motion by Stengel and seconded by Street to approve the replacement of east side entrance door, frame and hardware and the upgrade of access control system at an approximate cost of \$13,500 with Hasslen Construction and Safe N Secure providing the materials and labor. Motion carried 5-0.

**Vehicle:** Motion by Stengel and seconded by Dummann to amend the bid from Nelson Auto Center for the 2019 Dodge Ram 1500 from \$27,373.22 to \$27,553.22 due to an add-on of maximum steel paint for a cost of \$180.00. Motion carried 5-0.

**Unfinished Business:** None

**New Business:** The Commission reviewed a resolution on rules for the public comment portion of the public meeting.

**Correspondence:** None

Commissioner Street excused himself from the meeting at 11:35 AM.

**Executive Session:** Motion by Dummann and seconded by Mach to enter into executive session at 11:36 AM for the purpose of a personnel issues pursuant to SDCL 1-25-2 (1). Motion carried 4-0. Auditor Layher was present. Chairman Buttke declared the meeting open to the public at 11:58 AM. Motion by Stengel and seconded by Dummann to approve hiring Dave Welter as a Dispatcher effective September 5 at a rate of \$14.30 per hour. Motion carried 4-0.

**Claims:** Motion by Mach and seconded by Stengel to approve the claims as presented. Motion carried 4-0. BERENS, supplies 170.19; BEST WESTERN OF HURON, hotel 140.00; BOYER TRUCK, parts 276.85; BRENDA L HOLTQUIST, prof service 77.00; CENTURLINK, 911 phone 452.73; CHS INC, propane 749.42; CITY OF MILBANK, water & sewer 714.56; CONSOLIDATED READY MIX, hwy projects 3,002.15; DELORIS J RUFER, rent 100.00; FISHER SAND & GRAVEL, hwy projects 210.00; FLOWER SHOPPE, flowers 55.38; FREMAREK, supplies 668.51; GRANT-ROBERTS RURAL WATER, utilities 40.60; GRANT/ROBERTS AMBULANCE, allocation 2,458.33; GREY HOUSE PUBLISHING, reference materials 288.00; HARMELINK, FOX & RAVNSBORG, prof services 211.98; ISTATE TRUCK CENTER, supplies 57.54; KIBBLE EQUIPMENT, repair 358.55; LARRY'S REFRIGERATION, repairs 3,698.64; LONDON FOG, supplies 248.53; MARSHALL & SWIFT, software 3,524.05; MARVIN FIRE DEPT, alloc/truck 10,000.00; MCLEOD'S, supplies 754.15; MICHAEL TODD & COMPANY, supplies 104.14; MICROMARKETING, DVD 118.94; MILBANK AUTO PARTS, supplies 412.26; MILBANK COMMUNICATIONS; parts 868.50; MITCHELL BARKER, parts 499.99; MUNDWILER FUNERAL HOME, poor relief 3,225.00; NELSON LAW OFFICE, court appt atty 3,969.88; NORTHWESTERN ENERGY, gas 10.00; OFFICE PEEPS, repair & supplies 84.32; PAUL KARELS, reimbursement 200.00; QUICK PRO LUBE, repair 109.46; ROCKMOUNT RESEARCH & ALLOY, parts 662.22; RUDE TRANSPORTATION, shipping 80.32, RUNNINGS, supplies 619.98; SEEHAFFER'S, supplies 15.98; STAR LAUNDRY, supplies 34.74; STURDEVANTS, supplies 419.00; TECH ONE, supplies 115.40; THOMSON REUTERS, books 191.00; TRACY L GRANT, web maint 240.00;

TRANSOURCE, parts 515.42; TWIN VALLEY TIRE, repair & supplies 206.45; UPI, fuel 4,727.70; VALLEY OFFICE, supplies 456.15; VALLEY SHOPPER, publishing 79.74. TOTAL: \$46,223.75.

Payroll for the following departments and offices for the month of August 2018 are as follows: COMMISSIONERS 5186.90; AUDITOR 15,391.62; TREASURER 10,189.87; STATES ATTORNEY 11,192.74; CUSTODIANS 5598.09; DIR. OF EQUALIZATION 6969.20; REG. OF DEEDS 8340.06; VET. SERV. OFFICER 1548.40; SHERIFF 20,270.08; COMMUNICATION CTR 11,780.08; PUBLIC HEALTH NURSE 1635.20; ICAP 732.60; VISITING NEIGHBOR 2684.12; LIBRARY 13,036.90; 4-H 6471.52; WEED CONTROL 3867.75; PLAN & ZONING 2093.00; ROAD & BRIDGE 53,558.77; EMERGENCY MANAGEMENT 3256.00. TOTAL: \$183,802.90.

Payroll Claims: FIRST BANK & TRUST, Fed WH 14,728.39; FIRST BANK & TRUST, FICA WH & Match 22,427.70; FIRST BANK & TRUST, Medicare WH & Match 5245.18; AMERICAN FAMILY LIFE, AFLAC ins. 1917.89; WELLMARK-BLUE CROSS OF SD, Employee and Commission health ins. 44,120.16; DEARBORN NATIONAL, life ins. 258.14; LEGAL SHIELD, deduction 98.60; OPTILEGRA, ins 376.78; SDRS SUPPLEMENTAL, deduction 3265.00; SDRS, retire 19,084.60; COLONIAL LIFE INS, ins 27.07. TOTAL: \$111,549.51.

It is the policy of Grant County, South Dakota, not to discriminate against the handicapped in employment or the provision of service.

The next scheduled meeting dates will be Tuesday, September 18 and October 2 and 16, 2018 at 8 AM. Motion by Mach and seconded by Stengel to adjourn the meeting. Motion carried 4-0. Meeting adjourned.

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Karen M. Layher, Grant County Auditor

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Marty Buttke, Chairman, Grant County Comm.